

**Minutes of the Meeting**  
of the Board of Directors of  
Crestview Mutual Water Company  
May 26, 2022

**Convened Meeting**

The meeting was called to order by President Sol Chooljian on Thursday, May 26, 2022, at 4:02 p.m. via Zoom video conference.

**Attendance and Quorum**

Directors Present: Sol Chooljian –President  
Roger Whitlock – Vice President / Secretary  
Doug Off – Treasurer  
Alma Quezada – Director  
Laurie Bennett – Director

Directors Absent: None

Staff/Counsel Present: Robert Eranio – Consulting General Manager  
Lauri Marino – Office Manager  
Jane E. Usher – Corporate Counsel: Musick, Peeler & Garrett  
Greg Patterson – Corporate Counsel: Musick, Peeler & Garrett

**Shareholder’s Public Forum**

Numerous shareholders were present to observe the meeting. Questions regarding the annual meeting will be addressed under Agenda Item #4.

**Approval of Minutes**

The minutes of the April 28, 2022 meeting were presented. Discussion ensued. On a motion made by Roger Whitlock and seconded by Doug Off, the Board unanimously approved the following:

**Resolved**, that the minutes of the Meeting of the Board of Directors of April 28, 2022 be accepted as amended.

The minutes of the Executive Session of the meeting of April 28, 2022 were presented. On a motion made by Doug Off and seconded by Alma Quezada, the Board unanimously approved the following:

**Resolved**, that the minutes of the Executive Session of the meeting of the Board of Directors of April 28, 2022 be accepted as presented.

## **Report on “Closed Session” from April 28, 2022**

Corporate Counsel Jane Usher stated that no reportable actions were taken in Executive Session. Discussion ensued.

## **Annual Shareholder Meeting Preparation/Discussion**

Robert Eranio reported that the annual meeting will be a hybrid meeting in-person and on Zoom. The meeting will be held in person at the Hampton Inn & Suites on Daily Drive. The start time of 4:00 p.m. was discussed. Robert Eranio asked if the Board wanted to engage the outside firm used last year to compute the proxy ballot tabulation for transparency. Discussion ensued. Staff requested approval for an outside firm to video and record the Zoom meeting so Staff can focus on running the meeting. Discussion ensued regarding the content of both packets, the mailing dates, the call for candidates, and the dates that proxies and ballots will be accepted as valid towards attaining a quorum. A question arose regarding the shareholder mailing list and the proxy ballot; brief discussion ensued.

## **General Manager’s Report**

Well #4 – Some of the equipment has been received, but the epoxy coating and welds on the discharge head were poor, and sent back to the supplier for reconditioning. Robert Eranio reported that he expects the equipment back the week of June 6.

Ramona Storm Drain-Mainline Relocation Project – The project is complete. The steel plate will be removed next week. After the street is paved, the line will be flushed and put back in service. No shareholders have been out of water or negatively impacted.

Well #6 and Conservation – Well #6 has been providing all system demand; it appears that the conservation message is has been retained by shareholders, and a 33% reduction in water demands for the month as compared to the same time last year has been realized.

A question arose about fluoridation; Robert Eranio reported that Crestview does not add fluoridation to water from Crestview’s wells. All fluoride is naturally occurring from our groundwater. Known and unknown water losses were discussed. Metropolitan Water has instituted a one-day per week watering schedule for its customers. Discussion ensued. If Crestview’s shareholders can reduce their usage by 25% over last year, a one-day per week watering schedule will not need to be implemented.

## **Monthly Financial Review**

Treasurer Doug Off reported that the Company is in sound financial condition. Water Sales – Account #3012 continue to be over budget due to lack of rain. There have been multiple unscheduled repairs that have taken place year-to-date. Discussion ensued regarding restricted cash reserves. No corrections or adjustments were made to the financial statements.

## Adjournment

On a motion made by Doug Off, seconded by Roger Whitlock, and approved unanimously, the regular meeting was adjourned at 4:58 p.m. At 5:00 p.m., the Board went into Executive Session.

## Executive Session

During the Executive Session, the Board discussed the following items:

- Las Posas Basin Adjudication, Case #VENI00509700
- Employee Personnel Matters – Annual 401(k), COLA Adjustments
- Attorney Correspondence – Shareholder Record Demand

Executive Session was adjourned at 5:49 p.m.

## Next Meeting

The next meeting of the Board of Directors will be the Annual Meeting, to be held on Thursday, June 23, 2022 at 4:00 p.m.

Submitted by,



Lauri Marino, Office Manager

Approved by,



Roger Whitlock, Vice President / Secretary



Sol Chooljian, President

## Shareholder Attendance Roster: Board Meeting of May 26, 2022

Roger Chittum  
Jim Lingl  
Christine Cohen  
Steven Muro  
The FMH Trust  
Dave Stephenson  
Craig Reston  
Mike Rolls  
Steve Waldron  
Craig Crosby