

**Minutes of the Meeting**  
of the Board of Directors of  
Crestview Mutual Water Company  
January 26, 2021

**Convened Meeting**

The meeting was called to order by President Sol Chooljian on Tuesday, January 26, 2021, at 4:01 p.m. via Zoom video conference.

**Attendance and Quorum**

Directors Present: Sol Chooljian –President  
Roger Whitlock – Vice President / Secretary  
Doug Off – Treasurer  
Alma Quezada – Director - Arrived at 4:19 p.m.  
Laurie Bennett – Director

Directors Absent: None

Staff/Counsel Present: Robert Eranio – Consulting General Manager  
Lauri Marino – Office Manager  
Gregory Patterson – Corporate Counsel: Musick, Peeler & Garrett

**Shareholder's Public Forum**

Mike Rolls (Alviso Drive), Roger Chittum (Ashdale Court), Edward Atsinger (Avocado Place), and Christine Cohen (La Patera Drive) were present to observe the meeting. A letter from Angel Sugleris (Vista del Cima) was presented; she asked for financial relief for a small water leak on her property. Robert Eranio explained that current company policy is to allow Staff to extend a \$50 credit to shareholders. Roger Chittum asked about the accounting for the Well #8 project. The response from Lindsay & Company has been received; a copy will be sent to Mr. Chittum. Christine Cohen asked about the 2020 CPA-prepared financials. Staff advised that the CPA-prepared financial statements will be available after Lindsay & Company completes their financial review of the Company. Mr. Atsinger spoke about the Well #7 project, and ways to mitigate the HOA's concerns and provide necessary accommodations. Considerable discussion ensued.

**Approval of Minutes**

The minutes of the November 24, 2020 meeting were presented. On a motion made by Doug Off and seconded by Roger Whitlock, the Board unanimously approved the following:

**Resolved**, that the minutes of the meeting of the Board of Directors of November 24, 2020 be accepted as amended.

The minutes of the Executive Session of the meeting of November 24, 2020 were presented. On a motion made by Laurie Bennett and seconded by Alma Quezada, the Board unanimously approved the following:

**Resolved**, that the minutes of the Executive Session of the meeting of the Board of Directors of November 24, 2020 be accepted as presented.

Minutes from the December 15, 2020 meetings were tabled for the February 2021 Board meeting.

### **General Manager's Report**

Well #4 and Well #6 – Robert Eranio reported that both wells were taken out of service on October 2, 2020, due to the fact that all of Crestview's allocation was pumped.

Survey – Robert Eranio reported that responses continue to be received. He plans to hold the survey open, and will make a full report to the Board at the next meeting.

Well #7 – DB Stevens is continuing their study. A final report is expected in early February.

Well #8 – Staff continues to work with local regulators, and is keeping Calleguas informed of the status of the project.

System Operations – Staff had some difficulties with the 25 hp booster at the Treatment Plant; it is now operating as expected. Robert Eranio explained the emergency repair process. A new variable frequency drive was also installed. Staff replaced four old mechanical meters at the Cal-Am meter location with Smart meters. Doug Off commended the operations Staff for keeping the system up and running during difficult times.

### **Approve Contract for ArchFX Design**

Staff presented a proposal from Arch FX to complete a photo simulation for the Well #7 building design, so that shareholders and other agencies can see views of the project. Discussion ensued. On a motion made by Doug Off and seconded by Roger Whitlock, the board unanimously approved the following:

**Resolved**, that Crestview Mutual Water Company accept the proposal from ArchFX for 3D modeling for proposed Well #7.

### **Monthly Financial Review**

Staff has not received certain invoices at the time the draft financials were prepared, so some line items are under-reported. The Company is in sound financial condition.

**Future Board Meeting Dates**

The Board congratulated Alma Quezada on her new job as the Assistant Public Works Director for the City of Ojai. She will not be available for Tuesday afternoon meetings. Discussion ensued. Meetings will be held on the fourth Thursday of the month. Staff will make note of the change when posting meeting agendas in the future.

**Adjournment**

On a motion made by Sol Chooljian, seconded by Roger Whitlock, approved unanimously, the regular meeting was adjourned at 5:29 p.m.

**Next Meeting**

The next meeting of the Board of Directors will be held on Thursday, February 25, 2021 at 4:00 p.m. via Zoom video conference.

Submitted by,

  
Lauri Marino, Office Manager

Approved by,

  
Roger Whitlock, Vice President / Secretary

  
Sol Chooljian, President