

**Crestview Mutual Water Company**  
**Board of Directors - Board Meeting**  
**TUESDAY, MARCH 24, 2026 AT 5:30 P.M.**  
**Hampton Inn**  
**50 W. Daily Drive, Camarillo CA 93010**

**AGENDA**

1. CALL TO ORDER: REGULAR MONTHLY BOARD MEETING AT 5:30 P.M
2. SHAREHOLDERS' PUBLIC FORUM
  - Shareholders that wish to address the Board may speak for up to the agreed upon minutes on matters within the jurisdiction of the Board. With limited exceptions for brief responses and emergency matters, please recognize that the Board cannot discuss or act on matters that are not on this Agenda.
  - If you have a question that Staff can answer, please email, or call Crestview at any time.

**CONSENT AGENDA**

3. MINUTES
  - Board Meeting: Open Session and Executive Session Meeting Minutes – February 24, 2026

**ACTION ITEMS**

4. DISCUSSION OF CANCELLING SELECTED BOARD MEETING DATES
5. DRINKING WATER STATE REVOLVING FUND PLANNING LOAN APPLICATION
6. WELL #4 INVESTIGATION

**INFORMATION ITEMS**

7. WATER SUPERINTENDENT REPORT
8. GENERAL MANAGER'S REPORT
9. TREASURER'S REPORT
  - Report on Monthly Draft Financial Statements
10. PRESIDENT'S REPORT
11. ADJOURNMENT OF REGULAR MONTHLY BOARD MEETING

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1. CALL TO ORDER – EXECUTIVE SESSION IMMEDIATELY AFTER CONCLUSION OF OPEN SESSION
  2. EXECUTIVE SESSION
    - Personnel Issues
    - Legal Matters
    - Third-Party Contracts
  3. ADJOURNMENT OF EXECUTIVE SESSION

**Minutes of the Meeting**  
of the Board of Directors of  
Crestview Mutual Water Company  
February 24, 2026

**1. Convened Public Meeting**

The meeting was called to order by President Steven Muro on Tuesday, February 24, 2026, at 5:30 p.m. for an in-person meeting at the Hampton Inn, 50 W. Daily Drive, Camarillo, CA.

Attendance and Quorum

Directors Present: Steven Muro – President  
Alma Quezada – Vice President  
Laurie Bennett – Treasurer  
Frank Mezzatesta – Secretary  
Dave Stephenson – Director

Directors Absent: None

Staff/Counsel Present: Gil Borboa – Consulting General Manager  
Durrell McAdoo – Water System Superintendent  
Lauri Marino – Office Manager

**2. Shareholders Public Forum**

Shareholder Mike Rolls thanked Board of Directors for the considerable time spent managing the Company.

Shareholder Roger Chittum thanked outgoing Director Dave Stephenson; he stated that the current Board is well run, and he is grateful and appreciates their efforts.

**CONSENT AGENDA**

**3. Minutes**

The minutes of the Regular Meeting and Executive Session of the Board of Directors of January 27, 2026 were presented. On a motion made by Director Frank Mezzatesta and seconded by Director Dave Stephenson, the Board approved with four ayes and one abstention the following:

**Resolved**, the minutes of the Executive Session of the Board of Directors of January 27, 2026, be accepted as presented.

## **ACTION ITEMS**

### **4. Pending Director Vacancy and Appointment of Successor**

Director Steven Muro noted that Director Dave Stephenson spent a lot of time and energy on Crestview's behalf, and his efforts are greatly appreciated. Shareholders Mike Rolls and Roger Chittum recommended a candidate, but after speaking with them, the person could not spend the time volunteering. Shareholder Christopher Ono was present and indicated a desire to serve. Mr. Ono has served on many Boards, has experience with water rights, conservation, and legislation. Discussion ensued. On a motion made by Director Alma Quezada and seconded by Director Laurie Bennett, the Board unanimously approved the following:

**Resolved**, that shareholder Christopher Ono be appointed to the Board of Directors effective February 24, 2026.

Outgoing Director Dave Stephenson will continue to assist the Board with engagement regarding Calleguas issues.

### **5. Election Company Selection**

Consulting General Manager Gil Borboa reported that numerous election companies were contacted. Two companies indicated that they could provide election services for Crestview's upcoming annual meeting: KHA Election Services and Voteegrity. Voteegrity declined bidding because they no longer provide onsite meeting attendance. Mr. Borboa's recommendation to the Board is to utilize KHA. Discussion ensued about proxy ballot voting and the election process. On a motion made by Director Frank Mezzatesta and seconded by Director Laurie Bennett, the Board unanimously approved the following:

**Resolved**, to accept the proposal from KHA Election Services for Crestview's annual shareholder's meeting, and encourage online voting, with a change order contingency not to exceed \$2,000.00 for online vote processing.

## **INFORMATION ONLY**

### **6. Election Update**

Brief discussion ensued about the timeline for tasks leading up to the annual shareholders meeting. The date of the meeting was set for May 20, 2026 at Spanish Hills Club.

### **7. Water Superintendent Report**

Superintendent Durrell McAdoo reported that the AMS broken by the shareholder's plumber at 176 Estaban was replaced by Operations staff. Well 4 and Well 6 are sustaining the system. The system valve survey is in process. For the month of February, 8.833 MG has been sold so far, with a projection of 9.75 MG for the full month.

## **8. Consulting General Manager's Report**

Consulting General Manager Gil Borboa reported he and Superintendent McAdoo attended the quarterly City Utilities meeting; resurface paving will take place soon on Crestview Avenue. Camlocks are under consideration for installation at Booster Station 2. Mr. Borboa noted that he is working with Sourcewell, who makes contracts for nonprofits to take advantage of contractor pricing for generators. He noted that a trailer-mounted generator was priced at \$300,000. Lastly, Mr. Borboa reported on AB367 regarding wildfire resiliency. The latest element is an online portal from the Ventura County Fire Department. As Crestview makes updates in the portal, the data will be reported to the Ventura County Sheriff's Office.

## **9. Treasurer's Report**

Treasurer Laurie Bennett reported on the financial statements provided. An inquiry was made regarding items posted to account #1484 - Capitalized Costs for Well #7 1484. An itemized report will be provided. Brief discussion ensued. Director Chris Ono suggested that the Board should reevaluate the Company's budget quarterly.

## **10. President's Report**

President Steven Muro stated that he appreciates departing Director's Dave Stephenson considerable efforts for Crestview and wished him well in the future.

## **11. Adjournment**

On a motion made by Director Dave Stephenson, seconded by Director Frank Mezzatesta, and approved unanimously, the regular meeting was adjourned at 6:04 p.m.

### **Call to Order – Executive Session at 6:15 p.m.**

#### **1. Executive Closed Session**

The Board in Executive Closed Session discussed the following matters:

- Personnel Matters – The Board approved hiring an operator in training to assist Crestview's Operations Staff.
- Legal Matters – No reportable actions.
- Third-Party Contracts – No reportable actions.

#### **2. Adjournment of Executive Session**

On a motion made by Director Frank Mezzatesta, seconded by Director Laurie Bennett, and approved with unanimously, the Executive Session was adjourned at 7:40 p.m.

### **Shareholders in Attendance:**

Roger Chittum  
Christopher Ono  
Mike Rolls

Submitted by,

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Lauri Marino – Office Manager

Approved by,

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Frank Mezzatesta – Secretary

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Steven Muro – President

DRAFT

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## CRESTVIEW MUTUAL WATER COMPANY

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**DATE:** March 24, 2026  
**TO:** Board of Directors  
**FROM:** Steven Muro, Board President  
**SUBJECT:** Recommendation to Cancel Select Board Meetings (Summer and December)

### RECOMMENDATION

This memo recommends canceling one regular Board meeting during the summer months and the December meeting to improve operational efficiency and align meeting schedules with predictable periods of low activity.

### BACKGROUND

Operations at Crestview Mutual Water Company tend to follow seasonal patterns. Summer months often present limited agenda items beyond routine updates, and December historically experiences reduced availability due to holidays and year-end commitments. In both cases, staff workload and Board member schedules may make it challenging to assemble a full agenda that warrants a formal meeting.

### DISCUSSION

Cancellation of one summer meeting may be considered by the Board depending on Board preference and anticipated operational updates. June, July, or August may be the most practical months to be selected for cancellation. For the selected month, routine operational reporting can be provided via written staff updates; any urgent matters which may arise can be addressed through a special meeting if needed.

In December, Board meeting agendas are typically light. Year-end financial and operational reporting, and adoption of the upcoming fiscal year budget has typically been presented at the November meeting. Furthermore, in recent years the December meeting has moved one week earlier in the month to avoid potential conflicts with the December 25 holiday.

The cancellation of two meetings in the calendar year provides a measure of operational efficiency through the avoidance of convening meetings without substantive action items.

Consequently, schedule conflicts among Board members and staff during peak vacation and holiday periods may be reduced. Additionally, cost and time savings may be realized through reducing administrative preparation for meetings with limited business. In the event an urgent issue should arise, the Board maintains the ability to convene a special meeting.

#### **NEXT STEPS**

If the Board agrees, these adjustments can be incorporated into the annual meeting calendar and communicated to shareholders as part of the regular meeting schedule.

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## CRESTVIEW MUTUAL WATER COMPANY

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**DATE:** March 24, 2026  
**TO:** Board of Directors  
**FROM:** Alma Quezada, P.G., Board Vice-President  
**SUBJECT:** RESOLUTION NO.2026-01, DRINKING WATER STATE REVOLVING FUND  
(DWSRF) PLANNING LOAN APPLICATION

### RECOMMENDATIONS

That the board:

1. Adopt the attached resolution authorizing Crestview Mutual Water Company to apply for DWSRF Planning loan for the planning phase of Well #7 construction and treatment plant rehabilitation; and
2. Authorize Board President Muro to submit the DWSRF Planning application and execute related documents needed to initiate the State's review and assignment of a project manager.

### BACKGROUND

Crestview Mutual Water Company (Crestview) wishes to pursue State financial assistance to support the planning and design of the critical infrastructure necessary to construct a new replacement Well #7 and to rehabilitate the Company's existing treatment plant (the Project). While DWSRF funding is available for both planning and construction, the Project is not yet ready for a construction application. The most recent cost estimate for the Crestview Project is approximately \$12.5 million, reflecting the scale and complexity of the planned improvements.

#### Justification to Pursue Planning Loan

Currently, Crestview has not completed the feasibility studies, plans and specifications, or environmental review documentation necessary to advance directly to construction funding. Specifically, a construction funding application would require environmental review information sufficient for the State to meet its responsibilities under the California Environmental Quality Act (CEQA). Because the required technical and environmental deliverables are not yet in place, Director Quezada recommends that the Board authorize submission of a DWSRF Planning application to fund the planning and design phase work needed to develop a construction-ready package.

A planning application would allow Crestview to scope and complete the key pre-construction tasks, which typically include, among other tasks: (1) feasibility and alternatives evaluation, (2) preparation of engineering documents such as a project report, budget, engineer's estimate, plans/specifications, and (3) completion of environmental review documents necessary to comply with CEQA. Completing these deliverables will enable Crestview to submit a stronger, more complete construction application when the Project is ready.

Crestview previously sought outside support through the State Water Board's Technical Assistance (TA) program. A TA Grant request was submitted in January 2026; however, the

Company was informed that it was not eligible for full planning and construction-application assistance because the TA program was at capacity and prioritizing other needs. As a result, Crestview will need to pursue the planning and application work directly, and DWSRF planning funding is the recommended path forward.

#### DWSRF Planning Loan Specifics

Low interest funding is available through the Drinking Water State Revolving Fund (DWSRF) Loan program. The SRF program currently offers highly favorable interest rates, historically ranging from 1.1% to 2.6% (Figure 1), with repayment terms extending up to 30 years. These terms present an excellent opportunity to finance projects in a fiscally responsible manner, minimizing the financial impact on our ratepayers while ensuring the long-term sustainability of our water system.

To begin the application process, the DWSRF program requires that the Board of Directors adopt a formal resolution (Attachment A) designating an authorized representative to sign and file an application on behalf of the company. Once adopted, an application package can be submitted through the Financial Assistance Application Submittal Tool Portal (FAAST) portal to initiate the funding process. Submission of the application will allow the State to assign a project manager to the project.

#### **FISCAL IMPACT**

There is no fiscal impact in adopting the resolution and applying for a DWSRF loan. **Any future commitments associated with acceptance of planning funding (e.g., match requirements, reimbursement conditions, or subsequent construction financing) will be brought back to the Board for its review and approval.**

If Crestview Mutual Water Company does not apply for the DWSRF planning loan, the burden of funding the necessary feasibility studies, engineering reports, and environmental documentation would fall directly on Crestview and ultimately its shareholders. Without low-interest loan support, Crestview would be compelled to identify alternative sources of funding to ensure progress on these required pre-construction activities. **This would likely necessitate raising water rates, or imposing additional shareholder assessments to generate the capital needed for these essential planning and design efforts.** Such measures could place a financial strain on shareholders, underscoring the importance of pursuing available low interest funding to offset these costs.

#### **ATTACHMENTS**

- A. Draft Resolution 2026-1
- B. State Water Board Technical Assistance Program email regarding capacity/ineligibility.

## California Drinking Water State Revolving Fund Interest Rate History

YEAR	RATE*
<b>2025</b>	<b>1.900%</b>
2024	2.300%
2023	2.100%
2022	1.100%
2021	1.200%
2020	1.400%
2019	1.900%
2018	1.800%
2017	1.7000%
2016	1.6000%
2015	1.6630%
2014	2.0850%
2013	1.7875%
2012	2.0933%
2011	2.3035%
2010	2.5707%
2009	2.5017%
2008	2.3086%
2007	2.2836%
2006	2.2923%
2005	2.4517%
2004	2.6000%
2003	2.3400%
2002	2.3900%
2001	2.5132%
2000	2.3200%

*\*The State Water Resources Control Board's interest rate for Drinking Water State Revolving Fund financing is 50 percent of California's average general obligation bond rate obtained by the State Treasurer for the previous calendar year.*



Figure 1: DWSRF Interest Rate History. Retrieved from [www.waterboards.ca.gov](http://www.waterboards.ca.gov)

**ATTACHMENT A**

**RESOLUTION No. 2026-01**

**RESOLUTION OF THE BOARD OF DIRECTORS OF  
CRESTVIEW MUTUAL WATER COMPANY  
DESIGNATING AUTHORITY TO  
TO APPLY, BORROW AND TO GRANT SECURITY  
IN CONNECTION WITH PLANNING/DESIGN FUNDING APPLICATION**

**WHEREAS**, Crestview Mutual Water Company is a California non-profit corporation in good standing with the California Secretary of State (the "Company"); and

**WHEREAS**, the Company owns and operates a community water system known as Crestview Mutual Water Company with 630 connections; and

**WHEREAS**, the Company is not a water corporation subject to regulation by the California Public Utilities Commission; and

**WHEREAS**, the Company is a mutual water company as defined in Section 14300 of the Corp. Code; and

**WHEREAS**, the Company seeks financing from the State Water Resources Control Board ("State Water Board") for a project commonly known as the planning and design of **Well 7 and Treatment Plant Rehabilitation** ("Project"); and

**WHEREAS**, the Project has a clear and definite public purpose, and will benefit customers of the water system and not the investors; and

**WHEREAS**, prior to the State Water Board issuing a financing agreement, the Board of Directors is required to establish a dedicated source of revenue to repay the DWSRF loan and authorize an officer to execute all corresponding agreements, amendments, and certifications.

1. **NOW, THEREFORE BE IT RESOLVED**, that the President of the Board of Directors of Crestview Mutual Water Company will serve as the Authorized Representative and is hereby authorized and directed to sign and file, for and on behalf of the Company, an application for financial assistance from the State Water Board for the planning, design, and/or construction of the Project;
2. **BE IT FURTHER RESOLVED**, that the Authorized Representative is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Board and any amendments or changes thereto;
3. **BE IT FURTHER RESOLVED**, that the Authorized Representative is hereby authorized to incur Indebtedness not to exceed \$3,000,000.00 pursuant to the DWSRF financing agreement (The term "Indebtedness" as used herein means all debts, obligations and liabilities, currently existing or now or hereafter made, incurred or created in connection with the financing);
4. **BE IT FURTHER RESOLVED**, that the Authorized Representative is hereby authorized to grant security interests in, pledge, assign, transfer, endorse, mortgage

or otherwise hypothecate to the State Water Board, and execute security or pledge agreements, financial statements and other security interest perfection documentation, mortgages and deeds of trust on, and give trust receipts for, any or all property or assets of the Company as may be agreed upon by the Authorized Representative, or his/her designee, as collateral security for any or all of the Indebtedness, and to grant and execute renewals, extensions or modifications thereof, and to authorize the State Water Board to perform any act necessary to perfect security, including but not limited to filing a Uniform Commercial Code (UCC-1) lien with the Secretary of State;

5. **BE IT FURTHER RESOLVED**, that the Authorized Representative or designee is, authorized to represent the Company in carrying out the Company's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Company and compliance with applicable state and federal laws;
6. **BE IT FURTHER RESOLVED**, that the Secretary of this Company is authorized to certify to the State Water Board a copy of this resolution and the name and signature of the Authorized Representative hereby authorized to act hereunder, and the State Water Board is hereby authorized to rely upon such certificate until formally advised by a like certificate of any change therein, and is hereby authorized to rely on any such additional certificates; and
7. **BE IT FURTHER RESOLVED**, that the authority granted hereunder shall be deemed retroactive. All acts authorized hereunder and performed prior to the date of this Resolution are hereby ratified and affirmed. The State Water Board is authorized to rely upon this Resolution until written notice to the contrary, executed by the Board of Directors, is received by the State Water Board. The State Water Board shall be entitled to act in reliance upon the matters contained herein, notwithstanding anything to the contrary contained in the formation documents of the Crestview Mutual Water Company or in any other document.

**PASSED AND ADOPTED** this **24th day of March 2026**, by the following vote:

AYES: \_\_\_\_\_  
*[Full names of Board Members]*

NOES: \_\_\_\_\_  
*[None or full names of Board Members]*

ABSTAIN: \_\_\_\_\_  
*[None or full names of abstaining Board Members]*

ABSENT: \_\_\_\_\_  
*[None or full names of Board Members]*

**CERTIFICATION**

I, **Frank Mezzatesta**, do hereby certify that I am the duly elected and qualified Secretary and the keeper of the records and corporate seal of Crestview Mutual Water Company, a corporation organized and existing under the laws of the State of California (the "Company"), and that the foregoing is a true and correct copy of Resolution No. 2026-01 duly adopted by the Board of Directors of said Company at the Regular Meeting of said Board held on the **24<sup>th</sup> day of March 2026**, in accordance with law and the by-laws of the Company, and that such resolutions are now in full force and effect, unamended, unaltered and unrepealed.

**I FURTHER CERTIFY THAT** the following persons have been duly appointed or elected and are now acting as officer or employee of the Company in the stated capacity:

Steven Muro	President		
<i>(Print Name)</i>	<i>(Title)</i>	<i>(Date)</i>	<i>(Signature)</i>
Alma Quezada	Vice President		
<i>(Print Name)</i>	<i>(Title)</i>	<i>(Date)</i>	<i>(Signature)</i>
Frank Mezzatesta	Secretary		
<i>(Print Name)</i>	<i>(Title)</i>	<i>(Date)</i>	<i>(Signature)</i>
Laurie Bennett	Treasurer		
<i>(Print Name)</i>	<i>(Title)</i>	<i>(Date)</i>	<i>(Signature)</i>
Christopher Ono	Director		
<i>(Print Name)</i>	<i>(Title)</i>	<i>(Date)</i>	<i>(Signature)</i>
Gilbert Borboa	General Manager		
<i>(Print Name)</i>	<i>(Title)</i>	<i>(Date)</i>	<i>(Signature)</i>

IN WITNESS WHEREOF, I have subscribed my name as Secretary as of March 24, 2026.

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Frank Mezzatesta, Secretary

Crestview Mutual Water Company, a California corporation

## ATTACHMENT B



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**RE: [EXTERNAL] TA Request Received: Crestview Mutual Water Company**

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**From** WB-DFA-TArequest <DFA-TArequest@waterboards.ca.gov>

**Date** Mon 2/23/2026 9:34 AM

**To** WB-DFA-TArequest <DFA-TArequest@waterboards.ca.gov>; Alma Quezada <aquezada@crestviewwater.org>

**Cc** Steven Muro <smuro@crestviewwater.org>; Karinja, Patrick@Waterboards <Patrick.Karinja@Waterboards.ca.gov>; Cunningham, Jason@Waterboards <Jason.Cunningham@Waterboards.ca.gov>

Hello,

Thank you for applying to our Technical Assistance program. At this time, we are not able to assist with completing full planning and submitting a construction funding application due to program priorities and capacity.

Crestview may apply for grants or loans through our Drinking Water State Revolving Fund (SRF) program by submitting a planning and/or construction application themselves. For more information on how to complete these applications, please see the following link: [Forms and Instructions | California State Water Quality Control Board](#)

Thank you,  
State Water Board Technical Assistance Funding Program  
DFA-TARequest@waterboards.ca.gov

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**From:** WB-DFA-TArequest <DFA-TArequest@waterboards.ca.gov>

**Sent:** Monday, February 2, 2026 8:44 AM

**To:** WB-DFA-TArequest <DFA-TArequest@waterboards.ca.gov>; aquezada@crestviewwater.org

**Cc:** smuro@crestviewwater.org; Karinja, Patrick@Waterboards <Patrick.Karinja@Waterboards.ca.gov>; Cunningham, Jason@Waterboards <Jason.Cunningham@Waterboards.ca.gov>

**Subject:** TA Request Received: Crestview Mutual Water Company

### **Technical Assistance (TA) Request Form Confirmation**

Thank you for submitting your TA Request Form. Your request is being reviewed for eligibility. Please allow up to three weeks for processing.

If you have questions about the State Water Board's TA programs, please respond to this email or contact TA Program at: [DFA-TARequest@waterboards.ca.gov](mailto:DFA-TARequest@waterboards.ca.gov). Include the name of the system in your email.

For information about the State Water Board Drinking Water for Schools Grant Program, please refer to the following website: [Interim and Emergency Funding Assistance for Schools | California State Water Resources Control Board](#) or email [DFA-CAA@waterboards.ca.gov](mailto:DFA-CAA@waterboards.ca.gov) for specific inquiries.

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State Water Board Technical Assistance Funding Program  
[DFA-TARequest@waterboards.ca.gov](mailto:DFA-TARequest@waterboards.ca.gov)

## ATTACHMENT B

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**From:** Alma Quezada <[aquezada@crestviewwater.org](mailto:aquezada@crestviewwater.org)>  
**Sent:** Wednesday, January 28, 2026 8:23 AM  
**To:** WB-DFA-TArequest <[DFA-TArequest@waterboards.ca.gov](mailto:DFA-TArequest@waterboards.ca.gov)>  
**Cc:** Steven Muro <[smuro@crestviewwater.org](mailto:smuro@crestviewwater.org)>  
**Subject:** Crestview Mutual Water Company - Service Area Map, Technical Assistance Request

**Caution:** External Email. Use caution when clicking links or opening attachments. When in doubt, contact DIT or use the Phish Alert Button.

Hello,  
I am providing a copy of Crestview's service area map as requested under the Technical Assistance request portal.  
-Alma

**Alma Quezada, P.G.**

Board Vice President

**[Crestview Mutual Water Company](#)**

*Please note that I occasionally respond to email during non-traditional working hours. This is a time management strategy and have no expectation that you reply outside of your working hours.*

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## CRESTVIEW MUTUAL WATER COMPANY

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**DATE:** March 24, 2026  
**TO:** Board of Directors  
**FROM:** Steven Muro, Board President  
**SUBJECT:** Well 4 Investigation

### **RECOMMENDATION:**

Instruct staff to create a Request for Proposal (RFP) that could help determine the overall condition of Well #4 and establish key factors surrounding the Well's site as well as explore opportunities to increase its productivity and lifespan.

### **BACKGROUND:**

Over the past years, several comments and claims have been made regarding the overall estimated lifespan of Well #4 and its potential years of productivity and usefulness to the company and shareholders. However, these claims have not come from an independent third party. Moreover, many of these statements are now outdated.

### **DISCUSSION:**

This memo recommends that the Board of Directors instruct staff to develop a Request for Proposal (RFP), with the purpose of instructing potential engineering vendors to provide a cost and feasibility proposal for services that determine:

The overall condition of Well #4 including estimated productive lifespan.

If Well #4 is a good candidate for refurbishment.

And If not a candidate for refurbishment, determine if a new Well could be drilled on the current site while meeting all state, county, local and HOA regulations.

### **FINANCIAL IMPACT:**

No immediate cost currently. Staff time only to develop the RFP. If board agrees, vendor proposals will be shared and discussed at future meetings.

Potential long-term cost saving if the Well can be refurbished and meet our Crestview's productivity goals.

## BOARD OF DIRECTORS STAFF REPORT

**TO:** CRESTVIEW BOARD OF DIRECTORS  
**FROM:** DURRELL P McADOO, SUPERINTENDENT  
**TOPIC:** WATER SYSTEM SUPERINTENDENT'S REPORT  
**DATE:** March 24, 2026

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**Recommendation:** To receive and file the monthly Water System Superintendent's report. For informational purposes only.

**Background/Analysis:** Below is a list of activities and conditions that Staff encountered associated with the Crestview water system since the last Board Meeting.

Crestview has experienced two leaks on the transfer main between Well 4 and reservoir 3. The first was located at the intersection of Valley Vista Drive and Vientos Road. The second was located at 6 Alviso. Both leaks were due to the seal leaking by. Both leaks have been repaired and the street returned to normal.

Wells #4 and #6 are meeting the demands of the system with zero conflicts, with Staff maintaining good customer service.

So far this month we have sold 6.355 MG at the halfway point for the month of March.

A valve survey has begun and will continue through the next few months until complete. This work will be done in shifts across the district in a manner to not interfere with traffic flow.

**CRESTVIEW MUTUAL WATER CO**  
**Profit & Loss YTD Budget vs. Actual**  
 December 2025 through February 2026

	Dec '25 - Feb 26	Budget	\$ Over Budget
<b>Income</b>			
3012 · WATER SALES	179,320.81	238,058.00	-58,737.19
3013 · SERVICE AVAILABILITY	100,563.90	106,425.00	-5,861.10
3014 · FIELD SERVICES	20.00	900.00	-880.00
3016 · TRANSFER FEES	100.00	300.00	-200.00
3017 · OTHER WATER SALES	0.00	0.00	0.00
3018 · MISCELLANEOUS INCOME	0.00	0.00	0.00
3019 · INT INCOME	8,936.83	10,005.00	-1,068.17
<b>Total Income</b>	<b>288,941.54</b>	<b>355,688.00</b>	<b>-66,746.46</b>
<b>Gross Profit</b>	<b>288,941.54</b>	<b>355,688.00</b>	<b>-66,746.46</b>
<b>Expense</b>			
<b>4000 · PLANT OPERATING EXP</b>			
4010 · POWER	28,582.54	25,888.90	2,693.64
4015 · REPAIRS - UNANTICIPATED	3,923.43	20,010.00	-16,086.57
4018 · REPAIRS - SCHEDULED	0.00	12,120.00	-12,120.00
4020 · SUPPLIES	670.39	2,565.00	-1,894.61
4021 · MOUNTAIN FIRE INCIDENT	0.00	0.00	0.00
4025 · AUTO EXPENSE	1,890.28	3,180.00	-1,589.72
4027 · OUTSIDE SVCS	31,690.00	36,000.00	-4,310.00
4028 · COMPUTER EXPENSE - OPERATIONS	2,759.09	8,760.00	-6,000.91
4030 · INSURANCE/GENERAL LIABILITY	10,743.24	10,743.24	0.00
4032 · INSURANCE/WORKERS COMP	4,586.16	4,586.16	0.00
4035 · TAXES & PERMITS	0.00	0.00	0.00
4038 · SEWER DISCHARGE FEE	23.77	71.31	-47.54
4040 · TELEPHONE/TELEMETRY	3,124.24	3,750.00	-625.76
4045 · WATER PURIFICATION	9,003.89	13,749.00	-4,745.11
4050 · WATER PURCHASED	5,191.00	85,347.00	-80,156.00
4056 · UNANTICIPATED CONTINGENCIES	0.00	750.00	-750.00
4060 · GROUP MEDICAL INS.-OPERATIONS	6,243.12	5,940.12	303.00
4062 · INCIDENTAL EXPENSES - OPERAT.	872.56	0.00	572.56
4063 · PENSION EXPENSE	7,200.00	7,200.00	0.00
4065 · SEMINARS & TRAINING	160.00	240.00	-80.00
4070 · ENGINEERING FEES - OPERATIONS	0.00	0.00	0.00
4075 · REGULATORY COMPLIANCE	27,982.84	21,501.00	6,481.84
4080 · DEPRECIATION	45,534.75	45,534.75	0.00
4085 · CONSERVATION EXPENSE	0.00	0.00	0.00
4090 · RECRUITMENT EXPENSE	0.00	0.00	0.00
<b>Total 4000 · PLANT OPERATING EXP</b>	<b>189,581.30</b>	<b>307,936.48</b>	<b>-118,355.18</b>
<b>6000 · ADMINISTRATIVE EXPENSES</b>			
4007/6005 · SALARIES	98,235.39	91,275.00	6,960.39
4007/6007 · PAYROLL TAXES	7,619.49	7,125.00	494.49
6010 · UTILITIES - TRASH / ELECTRIC	780.06	1,056.00	-275.94
6011 · FIBER OPTIC INTERNET	404.41	750.00	-345.59
6013 · 401(k) RECORDKEEPING FEE	0.00	0.00	0.00
6015 · COMPUTER & INFORMATION TECH	1,013.01	1,995.00	-981.99
6020 · OFFICE EXPENSE	845.74	1,905.00	-1,059.26
6022 · DUES & SUBSCRIPTIONS	3,502.00	1,926.00	1,576.00
<b>6025 · PROFESSIONAL FEES</b>			
6025-1 · ACCOUNTING	2,000.00	6,500.00	-4,500.00
6025-2 · LEGAL - ADJUDICATION	990.00	4,755.00	-3,765.00
6025-3 · LEGAL - EMPLOYEE HANDBOOK	0.00	750.00	-750.00
6025-4 · LEGAL - ELECTION / ANNUAL MTC	0.00	3,000.00	-3,000.00
6025-5 · LEGAL - GENERAL COUNSEL	6,487.50	26,025.00	-19,567.50
6025-6 · LEGAL - STRATEGIC PLANNING	0.00	0.00	0.00
6025-7 · LEGAL - WELL SITE SELECTION	0.00	0.00	0.00
6025 · PROFESSIONAL FEES - Other	0.00	0.00	0.00
<b>Total 6025 · PROFESSIONAL FEES</b>	<b>9,447.50</b>	<b>41,030.00</b>	<b>-31,582.50</b>
6027 · OUTSIDE SERVICES	1,486.30	1,406.30	80.00
6032 · INSURANCE/WORKERS COMP	416.34	416.34	0.00
6035 · TAXES & LICENSES	4,426.71	6,471.00	-2,044.29
6040 · TELEPHONE	1,325.67	876.00	449.67
6045 · MEETING COSTS	1,799.72	1,555.50	244.22
6052 · BANK CHARGES	1,452.37	1,710.00	-257.63
6055 · OTHER EXPENSES	0.00	0.00	0.00
6060 · GROUP MEDICAL INS.-ADMIN.	8,159.79	8,159.79	0.00
6062 · INCIDENTAL EXPENSES - ADMIN	286.28	0.00	286.28
6063 · PENSION EXP-ADMIN	2,137.50	2,137.50	0.00
6065 · SEMINARS & TRAINING	0.00	0.00	0.00
6070 · POSTAGE & SHIPPING	1,874.38	1,251.00	623.38
6080 · DEPRECIATION	2,676.75	2,676.75	0.00
<b>Total 6000 · ADMINISTRATIVE EXPENSES</b>	<b>147,889.41</b>	<b>173,722.18</b>	<b>-25,832.77</b>
<b>Total Expense</b>	<b>337,470.71</b>	<b>481,658.66</b>	<b>-144,187.95</b>
<b>Net Income</b>	<b>-48,529.17</b>	<b>-125,970.66</b>	<b>77,441.49</b>

**CRESTVIEW MUTUAL WATER CO**

03/12/26

Balance Sheet: Previous Year Comparison

As of February 28, 2026

	Feb 28, 26	Feb 28, 25	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
Checking/Savings			
1005 · LONG-TERM CAP RESV - WELLS FRGO	3,486.48	3,484.74	1.74
1016 · GENERAL CHECKING - BANC of CA	1,195,401.54	1,143,532.67	51,868.87
1019 · RESTR CAP RESERVE - BANC of CA	200,000.00	200,000.00	0.00
1020 · SAVINGS - BANC of CA	321,427.71	306,382.23	15,045.48
1026 · PAYROLL ACCOUNT - BANC of CA	1,531.08	1,712.21	-181.13
1029 · PLEDGE-CO OF VTA - BANC of CA	10,000.00	10,001.50	-1.50
<b>Total Checking/Savings</b>	<b>1,731,846.81</b>	<b>1,665,113.35</b>	<b>66,733.46</b>
Accounts Receivable			
1110 · ACCOUNTS RECEIVABLE	97,618.69	102,849.93	-5,231.24
1140 · OTHER RECEIVABLES	0.00	1,830.00	-1,830.00
<b>Total Accounts Receivable</b>	<b>97,618.69</b>	<b>104,679.93</b>	<b>-7,061.24</b>
Other Current Assets			
1310 · PREPAID INSURANCE	10,578.12	10,248.53	329.59
1340 · PREPAID OTHER EXP	9,041.12	7,732.93	1,308.19
1350 · DUE FROM CALLEGUAS	74,626.68	1,900.25	72,726.43
<b>Total Other Current Assets</b>	<b>94,245.92</b>	<b>19,881.71</b>	<b>74,364.21</b>
<b>Total Current Assets</b>	<b>1,923,711.42</b>	<b>1,789,674.99</b>	<b>134,036.43</b>
<b>Fixed Assets</b>			
1405 · LAND & LAND IMP	531,894.73	531,894.73	0.00
1408 · VEHICLES	137,535.94	137,535.94	0.00
1410 · BUILDING & EQUIPMENT	343,033.86	343,033.86	0.00
1412 · FIXTURES/FURNISHINGS	6,503.88	6,503.88	0.00
1415 · DISTRIBUTION LINES	968,761.77	968,761.77	0.00
1420 · HYDRANT INSTALL/REPLACEMENTS	164,014.81	164,014.81	0.00
1430 · PUMPING PLANTS	734,373.79	734,373.79	0.00
1435 · PUMP HOUSES	59,104.17	59,104.17	0.00
1440 · RESERVOIRS	327,080.34	327,080.34	0.00
1445 · TRANSMISSION MAINS	1,213,613.24	1,213,613.24	0.00
1450 · WELLS	1,243,933.61	1,222,513.61	21,420.00
1451 · WELL #5 REHABILITATION	109,630.96	109,630.96	0.00
1455 · COMPUTER HARDWARE	168,907.45	168,907.45	0.00
1460 · COMPUTER SOFTWARE	33,197.53	33,197.53	0.00
1465 · FILTRATION PLANT	1,275,852.57	1,275,852.57	0.00
1475 · CAPITALIZED CONST INT	71,381.68	71,381.68	0.00
1480 · ENGINEERING COSTS	80,980.20	80,980.20	0.00
1481 · CAPITALIZED COSTS - VIA ZAMORA	220,607.64	220,607.64	0.00
1482 · CAPITALIZED COSTS - WELL #6	1,007,809.25	1,007,809.25	0.00
1484 · CAPITALIZED COSTS - WELL #7	1,462,236.52	1,307,324.77	154,911.75
1495 · WATER RIGHTS	0.00	0.00	0.00
1500 · Accumulated Depreciation	-6,207,735.03	-6,014,889.03	-192,846.00
<b>Total Fixed Assets</b>	<b>3,952,718.91</b>	<b>3,969,233.16</b>	<b>-16,514.25</b>
<b>TOTAL ASSETS</b>	<b>5,876,430.33</b>	<b>5,758,908.15</b>	<b>117,522.18</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts Payable			
2000 · ACCOUNTS PAYABLE	59,177.23	201,390.17	-142,212.94
<b>Total Accounts Payable</b>	<b>59,177.23</b>	<b>201,390.17</b>	<b>-142,212.94</b>
Other Current Liabilities			
2100 · PAYROLL LIABILITIES	-37,638.74	1,544.08	-39,182.82
2220 · BORROWED WATER (CAL-AMERI...	-37,824.37	-37,824.37	0.00
2221 · BORROWED WATER (CITY OF CA...	-6,751.36	-6,751.36	0.00
2244 · 2% COUNTY TAX - HOLDING ACCT	1,464.43	2,026.37	-561.94
2320 · ACCRUED PAYROLL	15,760.08	17,450.94	-1,690.86
2322 · ACCRUED PENSION	84,037.50	46,687.50	37,350.00
2325 · ACCRUED VACATION	24,226.72	26,728.25	-2,501.53
2326 · ACCRUED PROPERTY TAX	6,152.90	7,960.73	-1,807.83
2327 · ACCRUED REGULATORY COMPLI...	45,296.92	16,326.81	28,970.11
2390 · PLAN CHECK AND CONSTR DEPO...	3,265.00	3,265.00	0.00
<b>Total Other Current Liabilities</b>	<b>97,989.08</b>	<b>77,413.95</b>	<b>20,575.13</b>
<b>Total Current Liabilities</b>	<b>157,166.31</b>	<b>278,804.12</b>	<b>-121,637.81</b>
<b>Total Liabilities</b>	<b>157,166.31</b>	<b>278,804.12</b>	<b>-121,637.81</b>
<b>Equity</b>			
2900 · CAPITAL STOCK	208,000.00	208,000.00	0.00
2910 · PAID IN SURPLUS	108,971.26	108,971.26	0.00
2920 · WTR RIGHTS	100,000.00	100,000.00	0.00
2930 · CONTRIBUTIONS /CONST	449,604.30	449,604.30	0.00
3010 · RETAINED EARNINGS	4,901,217.63	4,959,301.25	-58,083.62
Net Income	-48,529.17	-345,772.78	297,243.61
<b>Total Equity</b>	<b>5,719,264.02</b>	<b>5,480,104.03</b>	<b>239,159.99</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,876,430.33</b>	<b>5,758,908.15</b>	<b>117,522.18</b>

## Notes to Financial Statements

### **Expense Accounts:**

<b><u>Account No.</u></b>	<b><u>Comments</u></b>
4010/6010	Power is under-reported due to delayed billing by SCE.
6025	Professional Fees are not reported due to delayed billing by Musick Peeler.

### **Income Items/Bank Accounts:**

1016	Approximately \$1,173,160 is held in a sweep account earning 0.85%.
1019/1020	A total of \$521,428 is held in a high-yield savings account earning 2.4%, with \$200,000 held as Restricted Capital Reserves designated for immediate or emergency needs only, per Board resolution dated June 24, 2003.
3012	Crestview sold 105.763 acre-feet of water fiscal year-to-date; Crestview's water-year pumping allocation is 686.48. Note: the water year runs from October 1 - September 30.

### **Other Current Asset Accounts:**

1350	Expenses and reimbursements for the Well #8 project are posted to this account.
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DRAFT

	Water	Water	Budgeted	% of Water	% of
Date	Production	Sales	Sales	Sold	Budgeted Sales
	MG	MG	MG		
Dec	12.571	11.911	11.538	94.7%	3%
Jan	13.040	11.878	9.545	91.1%	24%
Feb	11.442	10.674	9.755	93.3%	9%
Mar	0.000	0.000	7.544	#DIV/0!	-100%
Apr	0.000	0.000	13.555	#DIV/0!	-100%
May	0.000	0.000	20.545	#DIV/0!	-100%
Jun	0.000	0.000	22.250	#DIV/0!	-100%
Jul	0.000	0.000	23.750	#DIV/0!	-100%
Aug	0.000	0.000	24.850	#DIV/0!	-100%
Sept	0.000	0.000	24.250	#DIV/0!	-100%
Oct	0.000	0.000	21.550	#DIV/0!	-100%
Nov	0.000	0.000	23.125	#DIV/0!	-100%
<b>Totals</b>	<b>37.053</b>	<b>34.463</b>	<b>212.257</b>	<b>93.0%</b>	<b>-83.76%</b>

