

Minutes of the Meeting
of the Board of Directors of
Crestview Mutual Water Company
July 25, 2023

1. Convened Public Meeting

The meeting was called to order by President Frank Mezzatesta on Tuesday, July 25, 2023, at 5:34 p.m. for an in-person meeting at the Hampton Inn, 50 W. Daily Drive, Camarillo, CA 93010.

Attendance and Quorum

Directors Present: Frank Mezzatesta – President
 Alma Quezada – Vice President
 Laurie Bennett – Treasurer
 Roger Whitlock – Secretary

Directors Absent: Sol Chooljian – Director

Staff/Counsel Present: Durrell McAdoo – Interim General Manager/Superintendent
 Lauri Marino – Office Manager

2. Shareholder's Public Forum

Roger Chittum stated that he expects there will be over 100 people in attendance at the Annual Shareholders' meeting; he further noted that shareholders will be disappointed and a little unruly if they are sent home and not allowed to hear Company reports without the chance to ask questions while a quorum is being determined. He suggested that the Shareholders Public Forum and informational items be discussed first, with quorum determination after.

3. Approval of Minutes

The minutes of the meeting of the Board of Directors of June 12, 2023, were presented.

On a motion made by Director Laurie Bennett and seconded by Director Roger Whitlock, the Board approved with three ayes (Directors Mezzatesta, Bennett, and Whitlock) and one abstention (Director Quezada) the following:

Resolved, that the minutes of the meeting of the Board of Directors of June 12, 2023, be accepted as presented.

The minutes of the meeting of the Board of Directors of June 30, 2023, were presented.

On a motion made by Director Laurie Bennett and seconded by Director Alma Quezada, the Board approved with four ayes the following:

Resolved, that the minutes of the meeting of the Board of Directors of June 30, 2023, be accepted as presented.

The minutes of the meeting of the Executive Session of June 30, 2023, were presented.

On a motion made by Director Alma Quezada and seconded by Director Laurie Bennett, the Board approved with four ayes the following:

Resolved, that the minutes of the Executive Session of the June 12, 2023 meeting be accepted as presented.

ACTION ITEMS

4. Unbudgeted Purchase of Multifunction Color Printer

Interim General Manager Durrell McAdoo presented a report stating that the current Kyocera color printer in the office, which is 11+ years old, is not working to satisfactory standards and can no longer print in color. After researching replacement options, Staff requested authorization to purchase a Toshiba eStudio 2525AC multifunction printer for a price of \$5,147. Discussion ensued.

On a motion made by Director Roger Whitlock and seconded by Director Alma Quezada, the Board approved with four ayes the following:

Resolved, that authorization be granted to purchase a Toshiba eStudio 2525AC multifunction printer for a cost not to exceed \$5,500.

5. Election Concerns: Proxy Issues/Annual Meeting Agenda Items

Director Frank Mezzatesta announced that KHA Elections has received 105 white/Crestview proxies and none of the green proxies out of the 628 that were mailed, representing a 14% return rate. Crestview needs 50 + 1% to be returned or present in attendance for a quorum to be attained and a meeting to valid.

Discussion ensued about third-party proxies that are expected to be sent/turned in to the election official. A change order is needed to allow KHA extra time and money necessary to validate third-party proxies, in addition if someone turns in one or multiple proxies that are not their own at the Annual Meeting. Considerable discussion ensued.

On a motion made by Director Laurie Bennett and seconded by Director Alma Quezada, the Board approved with four ayes the following:

Resolved, that authorization for additional funding not to exceed \$10,000 be granted to allow KHA Elections to validate any third-party proxies that are submitted for consideration at the Annual Meeting.

Director Frank Mezzatesta offered for discussion that every candidate should be allowed up to 3 minutes to present a candidate statement. Discussion ensued; it was decided that all questions and answers posed to candidates must fit within the three-minute time frame allowed for each person's statement. Considerable discussion took place about proxy ballots and why corporations use them for meetings. Discussion ensued regarding Crestview's bylaws pertaining to the annual meeting and California Corporations Code. Further discussion ensued regarding informational reporting while the quorum count is conducted, and how to proceed if a quorum is not attained. Director Mezzatesta will verify options with legal counsel and report back to the Board.

INFORMATION ONLY

6. Treasurer's Report – Information Only

Director Laurie Bennett, Treasurer, reported that the Company remains in a good financial position even though the Company has not met the year-to-date budget for water sales. She noted that water sales should begin to catch up in July. The loan from the Community Bank of Santa Maria for building a new well has recently been paid off. Discussion ensued regarding the capitalized costs for Well #7.

7. Interim General Manager/Superintendent's Operations Report – Information Only

Interim General Manager Durrell McAdoo reported that per the County of Ventura/Fox Canyon GMA's requirement, Staff replaced the meter at Well #5 with a Smart Meter with AMI capability. Mr. McAdoo reported that 300 cubic feet per second of water is being discharged to the Ventura River by United Water. The environmental CEQA review is underway with the City of Camarillo for Well #8; the public review process is expected shortly. Mr. McAdoo reported that Wells #4 and #6 are operating at 70-80% capacity. Recently hired Treatment Operator Timothy Lewsadder is progressing well and will take stand-by operation for the District in August.

8. President's Report – Information Only

Director Frank Mezzatesta, President, reported that the location of the Annual Shareholders meeting has been moved to Spanish Hills Country Club in Camarillo. A letter will be mailed to all shareholders notifying them of the new location, in addition to a notice being posted on Crestview's website. Director Mezzatesta noted that recent communications have been received from shareholders regarding holding monthly meetings via a webcast to allow for more shareholder participation. He noted that he is looking to have webcasting outsourced and welcomes any outside input; the Board can then decide if the cost is appropriate. Discussion ensued. Director Mezzatesta reported on the three meetings recently held in Executive Session regarding the Well #7 Siting Review process. All six sites remain on the list; he has asked Staff to review, and evaluation by third-party unrelated professionals is in process. Additional discussion ensued; it was noted that this process will take considerable time.

4. Adjournment

On a motion made by Director Laurie Bennett, seconded by Director Alma Quezada, and approved with four ayes, the regular meeting was adjourned at 7:15 p.m.

Call to Order – Executive Session at 7:26 p.m.

1. Executive Closed Session

The Board in Executive Closed Session discussed the following matters:

- Personnel Matters – No decisions were made; nothing to report.
- Well #7 Siting Review Workshop – No decisions were made; nothing to report.

2. Adjournment of Executive Session

On a motion made by Director Alma Quezada, seconded by Director Laurie Bennett, and approved with four ayes, the Executive Session was adjourned at 8:45 p.m.

Shareholders in Attendance:

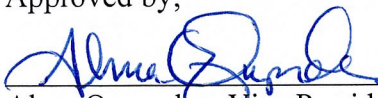
Chittum, Roger
Kerr, Carin
Kerr, Maurice
Muro, Steven
Teague, Katie
Rieger, Ron
Stephenson, Dave

Submitted by,



Lauri Marino – Office Manager

Approved by,



Alma Quezada – Vice President



Frank Mezzatesta – President