

**Minutes of the Meeting**  
of the Board of Directors of  
Crestview Mutual Water Company  
October 27, 2020

**Convened Meeting**

The meeting was called to order by President Sol Chooljian on Tuesday, October 27, 2020, at 4:00 p.m. via Zoom video conference.

**Attendance and Quorum**

Directors Present: Sol Chooljian –President  
Roger Whitlock – Vice President / Secretary  
Doug Off – Treasurer  
Alma Quezada – Director  
Lauri Bennett - Director

Directors Absent: None

Staff/Counsel Present: Robert Eranio – Consulting General Manager  
Lauri Marino – Office Manager  
Gregory Patterson – Corporate Counsel: Musick, Peeler & Garrett

**Shareholder’s Public Forum**

Roger Chittum (Ashdale Court), Geoffrey Mosdale (Ashdale Court), Mike Rolls (Alviso Drive), and Christine Cohen (La Patera Drive) were present to observe the meeting. Questions received from Roger Chittum were in the process of being answered; Staff is exercising due diligence in responding. Mike Rolls asked about annual meeting procedures regarding proxies. Discussion ensued.

**Approval of Minutes**

The minutes of the September 29, 2020 meeting were presented. On a motion made by Doug Off and seconded by Alma Quezada, the Board unanimously approved the following:

**Resolved**, that the minutes of the meeting of the Board of Directors of September 29, 2020 be accepted as presented.

The minutes of the Executive Session of the meeting of September 29, 2020 were presented. On a motion made by Roger Whitlock and seconded by Doug Off, the Board unanimously approved the following:

**Resolved**, that the minutes of the Executive Session of the meeting of the Board of Directors of September 29, 2020 be accepted as amended.

### **General Manager's Report**

Well #4/Well #6 – Robert Eranio reported the results of Well #4's recent Edison testing, and presented a graph showing the declining output trend of this source. After 4 more feet, the well will break suction; Crestview will have only one viable well at that time. Discussion ensued about blending imported water and well water; Calleguas uses chlorine with ammonia added for disinfection, and blending the two sources is not a viable option due to taste and odor water quality issues that would arise.

Well #7/Well#8 – Septic setback issues are continuing to be reviewed for both projects.

Annual Shareholders Meeting – The upcoming virtual annual meeting was discussed. It will be unknown on the night of the meeting if a quorum is attained, due to having to factor in participant attendance. Proxies are requested 48 hours in advance; ballots will be received up to a set date after the meeting is adjourned. Discussion ensued regarding shareholder ratification of annual Board resolutions.

### **Fiscal Year 2020/2021 Draft Budget**

Crestview's pumping allocation has been reduced by the Fox Canyon GMA to 645 acre-feet per year and has been factored into the budget. Shareholder allocations will be reduced from 8 units per share to 7 units per share per month. For FY 19/20, Well #4 provided only 18% of system demands, with Well #6 making up the difference. Staff does not recommend using that scenario long term; Well #4 cannot recover enough over the winter. Staff recommends leaving water rates as they are. Increased pumping costs and increased FCGMA pumping fees are integrated into the budget. Discussion ensued. The Board can make mid-year budget adjustments, if necessary, in an emergency situation. Sol Chooljian asked all Board Members to provide feedback to Staff in time for the Final Draft Budget presentation at the next Board meeting.

### **Monthly Financial Review**

Doug Off reported on the sound financial state of the Company. Assets year to date are ahead of the same period last fiscal year. Company expenses are tracking close to budget.

### **Adjournment**

On a motion made by Doug Off, seconded by Roger Whitlock, approved unanimously, the regular meeting was adjourned at 5:10 p.m.

**Next Meeting**

The next meeting of the Board of Directors will be held on Tuesday, November 24, 2020 at 4:00 p.m. via Zoom video conference.

Submitted by,

  
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Lauri Marino, Office Manager

Approved by,

  
\_\_\_\_\_  
Roger Whitlock, Vice President / Secretary

  
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Sol Chooljian, President