Minutes of the Meeting
of the Board of Directors of
Crestview Mutual Water Company
May 27, 2025

1. Convened Public Meeting

The meeting was called to order by President Dave Stephenson on Tuesday, May 27, 2025, at 5:32 p.m. for an in-person meeting at the Hampton Inn, 50 W. Daily Drive, Camarillo, CA.

Attendance and Quorum

Directors Present:	Dave Stephenson – President Alma Quezada – Vice President Steven Muro – Secretary Frank Mezzatesta – Director
Directors Absent:	Laurie Bennett – Treasurer
Staff/Counsel Present:	Durrell McAdoo – Water System Superintendent Ann DeMartini – Interim General Manager Lauri Marino – Office Manager

2. Shareholders Public Forum

No comments were made by shareholders in attendance.

CONSENT AGENDA

3. Minutes

The minutes of the Regular Meeting and Executive Session of the Board of Directors of March 25, 2025 were presented. On a motion made by Director Steven Muro and seconded by Director Frank Mezzatesta, the Board approved with three ayes and one abstention the following:

Resolved, the minutes of the Regular Meeting and Executive Session of the Board of Directors of March 25, 2025, be accepted as presented.

The minutes of the Regular Meeting and Executive Session of the Board of Directors of April 29, 2025 were presented. On a motion made by Director Steven Muro and seconded by Director Alma Quezada, the Board approved with four ayes the following:

Resolved, the minutes of the Regular Meeting and Executive Session of the Board of Directors of April 29, 2025, be accepted as presented.

ACTION ITEMS

4. Cross Connection Control Plan

Interim General Manager Ann DeMartini presented Board Resolution 2025-1 – Authorization for Enforcement of Crestview's Cross-Connection Control Plan. Discussion ensued. The State Water Resource Control Board requires this resolution. Staff is working to determine what can be handled in-house. Ms. DeMartini recommends using BSI Online to handle all aspects of implementing the cross-control plan at a cost of $995 per year for their premium plan. Further discussion ensued. On a motion made by Director Steven Muro and seconded by Director Alma Quezada, the Board approved with four ayes the following:

Resolved, Resolution 2025-1 – Authorization for Enforcement of Crestview Mutual Water Company's Cross-Connection Control Plan, be accepted as amended.

5. Line of Credit Renewal

Interim General Manager Ann DeMartini reported that Crestview's line of credit with Banc of California is due for renewal. The line of credit is in place for emergencies. Per the Finance Committee and Staff recommendations, the line of credit was increased to $500,000 from $250,000. Discussion ensued. On a motion made by Director Alma Quezada and seconded by Director Steven Muro, the Board approved with four ayes the following:

Resolved, Crestview will renew the $500,000 line of credit with Banc of California and execute the bank's renewal documents.

INFORMATION ONLY

6. Operations Report

Superintendent Durrell McAdoo reported that the repair to the main line valve at 10 Estaban is complete. He is still looking at bids to repair the drain line at reservoir 3. Crestview's annual Consumer Confidence Report is complete and will be delivered to shareholders with their May water billing. Superintendent McAdoo reported that Well 4 is down due to an electrical grounding outage; repairs will take place within the next week. Operations staff is conducting maintenance on the district's pressure controls.

7. Interim General Manager's Report

Interim General Manager Ann DeMartini reported that she is updating Crestview's Emergency Operations Plan with Southern California Edison to include Public Safety Power Shutoff events. She reported that it is expected that Southern California will have a higher than average amount of dry, hot, windy weather in the fall.

8. Treasurer's Report

Interim General Manager Ann DeMartini reported that the Company continues to be in sound financial condition.

9. President's Report

President Dave Stephenson presented the proposed timeline for determining the primary site for well 7 based on the engineering report by Cannon, which is currently being reviewed by the Board. The goal is to make a decision in open session during the regular June meeting.

10. Adjournment

On a motion made by Director Frank Mezzatesta, seconded by Director Steven Muro, and approved with four ayes, the regular meeting was adjourned at 7:12 p.m.

Call to Order – Executive Session at 7:25 p.m.

1. Executive Closed Session

The Board in Executive Closed Session discussed the following matters:

- Personnel Matters – No reportable actions.
- Legal Matters – No reportable actions.
- Well #7 Site Selection – No reportable actions.
- Third-Party Contracts – No reportable actions.

2. Adjournment of Executive Session

On a motion made by Director Alma Quezada, seconded by Director Frank Mezzatesta, and approved with four ayes, the Executive Session was adjourned at 8:07 p.m.

Shareholders in Attendance:

Ed Atsinger
Roger Chittum
Craig Crosby

Submitted by,

Lauri Marino – Office Manager

Approved by,

Steven Muro – Secretary

Dave Stephenson – President