

**Minutes of the Meeting**  
of the Board of Directors of  
Crestview Mutual Water Company  
June 24, 2021

**Convened Meeting**

The meeting was called to order by President Sol Chooljian on Thursday, June 24, 2021, at 4:00 p.m. via Zoom video conference.

**Attendance and Quorum**

Directors Present: Sol Chooljian –President  
Roger Whitlock – Vice President / Secretary  
Doug Off – Treasurer  
Alma Quezada – Director  
Laurie Bennett - Director

Directors Absent: None

Staff/Counsel Present: Robert Eranio – Consulting General Manager  
Lauri Marino – Office Manager  
Gregory Patterson – Corporate Counsel: Musick, Peeler & Garrett

**Shareholder’s Public Forum**

Roger Chittum, Mike Rolls, and The FMH Trust were present to observe the meeting. Questions arose regarding the various reports from outside consultants regarding new well construction, and the length of time the reports have been in draft form. Considerable discussion ensued. Robert Eranio explained that some of the findings from the initial studies conducted prompted further analysis that was unanticipated at the start of the process. The reports should be completed mid-July; after the Board approves and adopts the reports, they will be posted on Crestview’s website. A question arose regarding the noise study during well drilling; Robert Eranio responded that noise abatement will be included in the bid documents, and the drilling contractors must meet the required specifications.

**Approval of Minutes**

The minutes of the May 27, 2021 meeting were presented. On a motion made by Alma Quezada and seconded by Roger Whitlock, the Board approved with four ayes and one abstention the following:

**Resolved**, that the minutes of the meeting of the Board of Directors of May 27, 2021 be accepted as presented.

The minutes of the Executive Session of the meeting of May 27, 2021 were presented. On a motion made by Laurie Bennett and seconded by Doug Off, the Board approved with four ayes and one abstention the following:

**Resolved**, that the minutes of the Executive Session of the meeting of the Board of Directors of May 27, 2021 be accepted as amended.

### **Posting of Monthly Board Packet on Website**

Discussion ensued regarding the posting of the Board packet on Crestview's website. Staff was directed to post the public Board packet along with the monthly meeting agenda online.

### **Mission Statement**

Robert Eranio presented his amended Staff report to the Board. Discussion ensued. Doug Off again stated his objection to including environmentally sensitive language for any business, as it cannot always be attained. Crestview's historical mission statement will remain the same, with "sustainable demand management" added to the statement's mission-related goals.

### **General Manager's Report**

Well #7 and Well #8 Bid Documents – Robert Eranio reported that he has sent the bid documents to seven contractors. The completed bids will be reported on at the August board meeting.

Estates at Spanish Hills – Staff is working with the contractors for this ongoing project. For lot #7, mature landscaping and trees will be planted, with an expected height of 24 feet.

120 Valley Vista Drive – Staff from the City of Camarillo removed a large tree at that site; the root ball of the tree has encapsulated the water service feeding the property. The gas line and storm drain are complicating the excavation; this will be an ongoing project.

Chlorine Shortage – Robert reported on a nation-wide chlorine and caustic shortage. Crestview has a good supply of chlorine on hand. The chlorine manufacturers will be online shortly, and no issues are expected for Crestview.

Well #4 – The water table for Well #4 fell last month, but is remaining stable at this time. Staff will continue to monitor the status of the water level.

### **Monthly Financial Review**

Treasurer Doug Off reported that the Company is in sound financial condition. Since the Company is midway through the fiscal year, the budget will be reviewed for any adjustments that need to be made. The new current liability accounts were discussed.

**Adjournment**

On a motion made by Doug Off, seconded by Roger Whitlock, and approved unanimously, the regular meeting was adjourned at 5:23 p.m.

**Next Meeting**


The next meeting of the Board of Directors will be held on Thursday, July 22, 2021 at 4:00 p.m.

Submitted by,

  
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Lauri Marino, Office Manager

Approved by,

  
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Roger Whitlock, Vice President / Secretary

  
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Sol Chooljian, President