

**Minutes of the Meeting**  
Of the Board of Directors of  
Crestview Mutual Water Company  
September 18, 2018

**Convened Meeting**

The meeting was called to order by President Norm Fahnoe on Tuesday, September 18, 2018, at 4:07 p.m. at the Corporation office.

**Attendance and Quorum**

Directors Present: Norm Fahnoe – President  
Sol Chooljian – Vice President  
Doug Off – Treasurer  
Roger Whitlock – Secretary

Directors Absent: Steve Gill – Director

Others Present: Robert Eranio – General Manager  
Lauri Marino – Office Manager

**Shareholder's Public Forum**

No shareholders were present.

**Approval of Minutes**

The minutes of the August meeting were presented. On a motion made by Sol Chooljian and seconded by Doug Off, the Board approved with four ayes the following:

**Resolved**, that the minutes of the meeting of the Board of Directors of August 28, 2018 be accepted as presented.

**Monthly Financial Review**

The financial statements for August 2018 were presented and discussed by the Board. All significant variances compared to budget were reviewed and explained by Staff. Robert Eranio advised that Water Sales – Account 3012 are over 15% ahead of budget, and most likely will continue to exceed budget for the remainder of the fiscal year.

## **Well #7 Project Cost Summary**

Robert Eranio gave an update of the status of Well #7. The Civil Engineer's proposal was presented as Phase 2 of the project. The Geotechnical contract from Earth Systems was also included as Attachment B of the Engineer's proposal. Discussion ensued; the Board concluded that more time is needed to review both proposals. Norm Fahnoe asked about Task 7 regarding construction equipment in the Engineer's proposal. Well #7 construction will coincide with Well #5's destruction, running under the same project permit to address carbon footprint concerns for heavy equipment usage at both sites concurrently. This is a requirement of the State Revolving Fund Loan, which affords a net savings of \$195,000 in interest over ten years. Doug Off asked about Task 4 regarding erosion control. The back slope of the lot is quite steep. Based upon current conditions, The HOA will not deem the well house as a "residence", so a mini-orchard will need to be planted to meet their requirements. Roger Whitlock inquired about how long the drill rig will be on site. Robert responded that the drill rig must complete drilling with a thirty-day time span. After that, the well column will be developed. Personnel will be on site around the clock for inspection services. The terms of both contracts and succeeding phases within the project were discussed. Earlier findings in earlier phases will drive the later phases. The Board will review each project task point. Robert will meet with Dreaming Tree Civil and Rincon Consultants on Wednesday September 19 to inspect the Well #7 site for critical habitat and endangered species. The abandonment of Well #5 is an incentive for the Fox Canyon GMA and the County of Ventura in support of the loan for new well construction. The Board will get back to Norm Fahnoe by the evening of September 19 with any other concerns within both proposals.

## **General Manager's Report**

Well #4 Groundwater Pumping Levels – Pumping levels have remained static. The Operations plan is to take Well #4 offline when Well #7 goes online, to allow the water level to recover.

Well #7 – There is now no need to consult with local Indian Tribes due to the fact that the project started in December 2012. Rincon Consultants will conduct a noise survey during daylight hours. Elevation plans for Well #7 were reviewed by the Board. The HOA's Architectural Committee will also provide input; stucco will be required for the well house. Robert Eranio and Landscape Architect Lynn Johnson will meet with neighboring shareholders on Monday September 24<sup>th</sup> to discuss Crestview's plan for the site. Subsequent to that meeting, the plans will be submitted to the Las Posas Hills HOA. After that, Crestview will apply to the County of Ventura for a modification of CUP 4858.

Well #8 – The Developer continues to have difficulty recording the parcel map with the City of Camarillo.

Intertie – The Well 8 contract is being presented for approval to Calleguas at their Board meeting tonight.

Website Design – Work on the site continues. Staff received training on both the online billing interface module with Data West and the 3<sup>rd</sup> party payment processor last week. Staff expects the site to go live in October.

### **Adjournment**

On a motion made by Doug Off, seconded by Sol Chooljian, and approved with four ayes, the meeting was adjourned at 5:10 p.m.


### **Next Meeting**

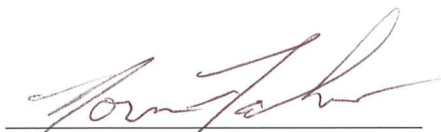
The next meeting of the Board of Directors will be held on Wednesday, October 31, 2018 at the corporation yard office.

Submitted by,

  
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Lauri Marino, Office Manager

Approved by,

  
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Roger Whitlock

  
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Norm Fahnoe, President