

**Minutes of the Meeting**  
of the Board of Directors of  
Crestview Mutual Water Company  
February 25, 2021

**Convened Meeting**

The meeting was called to order by President Sol Chooljian on Thursday, February 25, 2021, at 4:01 p.m. via Zoom video conference.

**Attendance and Quorum**

Directors Present: Sol Chooljian –President  
Roger Whitlock – Vice President / Secretary  
Doug Off – Treasurer  
Alma Quezada – Director  
Laurie Bennett - Director

Directors Absent: None

Staff/Counsel Present: Robert Eranio – Consulting General Manager  
Lauri Marino – Office Manager  
Gregory Patterson – Corporate Counsel: Musick, Peeler & Garrett  
Jane Usher – Corporate Counsel: Musick, Peeler & Garrett

**Shareholder’s Public Forum**

Roger Chittum (Ashdale Court), Mike Rolls (Alviso Drive), and Christine Cohen (La Patera Drive) were present to observe the meeting. Roger Chittum asked if supplemental questions could be asked during the General Manager’s report. Robert Eranio replied that he would address Mr. Chittum’s answers at that time; if more research is needed, he will respond as quickly as possible.

**Approval of Minutes**

The minutes of the December 15, 2020 meeting were presented. On a motion made by Laurie Bennett and seconded by Doug Off, the Board approved with four ayes and one abstention the following:

**Resolved**, that the minutes of the meeting of the Board of Directors of December 15, 2020 be accepted as presented.

The minutes of the Executive Session of the meeting of December 15, 2020 were presented. On a motion made by Doug Off and seconded by Laurie Bennett, the Board unanimously approved with four ayes and one abstention the following:

**Resolved**, that the minutes of the Executive Session of the meeting of the Board of Directors of December 15, 2021 accepted as presented.

The minutes of the January 26, 2021 meeting were presented. On a motion made by Laurie Bennett and seconded by Roger Whitlock, the Board unanimously approved the following:

**Resolved**, that the minutes of the meeting of the Board of Directors of January 26, 2021 be accepted as amended.

The minutes of the Executive Session of the meeting of January 26, 2021 were presented. On a motion made by Laurie Bennett and seconded by Roger Whitlock, the Board unanimously approved the following:

**Resolved**, that the minutes of the Executive Session of the meeting of the Board of Directors of January 26, 2021 be accepted as presented.

### **General Manager's Report**

Well #4 and Well #6 – Robert Eranio reported that Well #6 was started on February 17, 2021. Well #4 startup is delayed due to lack of groundwater recharge.

Water System Atlas – Robert Eranio reported that Water Resource Engineering Associates is updating Crestview's water system atlas, which is reviewed every 10 years.

Survey – Robert Eranio reported that the survey has been closed, and all raw data and responses have been sent to Sespe Consulting to produce a final report. Crestview Staff is no longer a part of the process.

Well #7 – DB Stevens is completing their study, with a final report expected in March. ArchFX will complete their photo simulation for the Well #7 building design in mid-March, so that shareholders and other agencies can see views of the project. Their contract states that they will provide a Power Point presentation. Discussion ensued about how to get this data in front of the shareholders. Robert Eranio gave a presentation regarding the drilling depth of Well #7 vs. Well #4. Discussion ensued about the DB Stevens contract. Greg Patterson advised that because Crestview is under threat of litigation, the report must be considered under Executive Session for attorney-client privilege. Further discussion ensued; once the pathogen study is finalized and accepted by the Board, it will be available to shareholders. Sol Chooljian noted that additional scientific responses for shareholders must be undertaken.

System Operations – As reported at the last meeting, Staff had some difficulties with the 25 hp booster at the Treatment Plant. It is now operating as expected. Robert Eranio reported that the critical spare pump will be completed and delivered next week.

Well #8 – Discussion ensued about the noise level study conducted by Z Consulting. Unfortunately, the first study was conducted under heavy fog and was ruined. A second study is in the process of being completed.

**Monthly Financial Review**

Staff has not received certain invoices at the time the draft financials were prepared, so some line items are under-reported. Discussion ensued regarding the typical revenue cycle for the Company, with lower water sales in the winter months and higher sales during the warmer summer and fall months. The Company is in sound financial condition.

**Adjournment**

On a motion made by Doug Off, seconded by Laurie Bennett, approved unanimously, the regular meeting was adjourned at 4:41 p.m.

**Next Meeting**

The next meeting of the Board of Directors will be held on Thursday, March 25, 2021 at 4:00 p.m. via Zoom video conference.

Submitted by,

  
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Lauri Marinó, Office Manager

Approved by,

  
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Roger Whitlock, Vice President/Secretary

  
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Sol Chooljian, President