

**MINUTES OF THE ANNUAL MEETING  
OF THE SHAREHOLDERS OF  
CRESTVIEW MUTUAL WATER COMPANY**  
[www.crestviewwater.org](http://www.crestviewwater.org)

**August 16, 2023**

**Convened Meeting**

The Annual Shareholders Meeting of Crestview Mutual Water Company was called to order by President Frank Mezzatesta on Wednesday, August 16, 2023 at 6:24 P.M. at the Spanish Hills Country Club, 999 Crestview Avenue, Camarillo

**Attendance and Quorum**

Directors Present: Frank Mezzatesta – President  
Alma Quezada – Vice President  
Laurie Bennett – Treasurer

Directors Absent: Roger Whitlock – Secretary  
Sol Chooljian – Director

Staff Present: Durrell McAdoo – Interim General Manager  
Lauri Marino – Office Manager  
Timothy Lewsadder – Water Treatment Operator

Also Present: Jane Usher, Corporate Counsel – Musick, Peeler & Garrett LLP  
Heidi Herpel, Election Official – KHA HOA Elections

Based upon meeting attendance and preliminary count, a good faith estimate of a quorum being present to conduct the meeting was determined, with an official count to be announced by the election inspector shortly.

**Approval of Minutes**

Director Frank Mezzatesta asked for a motion to waive the reading of the minutes from the last annual meeting. On a motion by Jim Lingl and seconded by Richard Stockton, the shareholders in attendance unanimously approved the following:

**Resolved**, that the reading of the minutes of the Annual Shareholders Meeting of April 22, 2021, be waived.

Director Mezzatesta asked for a motion to approve the minutes from the 2021 shareholders meeting. On a motion by Jim Lingl and seconded by Carin Kerr, the shareholders in attendance unanimously approved the following:

**Resolved**, that the minutes of the Annual Shareholders Meeting of April 22, 2021, be accepted as presented.

### **Interim General Manager's Report**

Durrell McAdoo thanked the shareholders in attendance and reported on local and regional water issues. Mr. McAdoo reported that in 2025, water allocations for domestic water pumpers within the Fox Canyon GMA will no longer roll over annually to be banked for future use; annual allocations will be "use it or lose it". Mr. McAdoo reported that a strong El Niño is forecasted for winter 2023. Both of Crestview's reservoirs have been cleaned, vacuumed, and inspected, and are secure and in good condition. Crestview's new water treatment operator, Tim Lewsadder, is doing well, and Mr. McAdoo noted that a second treatment operator needs to be hired. Mr. McAdoo reported on the new EPA mandated lead service line inspection requirements that are required to be completed by October 2024; the lead poisoning crisis in Michigan in 2014 caused the national changes. Discussion ensued; Mr. McAdoo stated that the inspection process procedures are under analysis, and that no lead has been sampled in Crestview's water to date. More information will be available to shareholders in the coming months.

### **Crestview Treasurer's Report**

Treasurer Laurie Bennett reported that Lindsay and Company CPA has completed an annual review for the Company for the fiscal year ended 2022 with no exceptions or qualifications noted, and that the summary financial statements are posted on Crestview's website. Treasurer Bennett reported that Crestview has over \$2.2 million in cash reserves at this time. Recently, some funds have been moved to sweep accounts, and all of Crestview's funds are safe and appropriately FDIC insured.

### **President's Report**

President Frank Mezzatesta gave a report on the current business of the Company. President Mezzatesta noted he is very pleased with the current Company staff of Durrell McAdoo, Lauri Marino, and Tim Lewsadder. Crestview continues to move forward with the Well #7 and Well #8 projects. The Well #7 Shareholder Advisory Committee has narrowed down possible locations to six sites; numerous outside experts will be retained for an independent review. For Well #8, a review of the environmental document is under way with the City of Camarillo. The public comment period is expected to be initiated soon. Discussion ensued regarding the timeline for the well to be operational; all regulatory requirements must be met and fulfilled prior to the project obtaining approval to begin.

President Mezzatesta shared his thinking about organizing for the future based on conversations with a former Crestview director, leaders of other water companies, and on his own executive experience. There are two basic models for Board and Staff relationships: one is that Staff sets recommendations for the Company, and the other is that Board members develop the vision, set the agenda, direct staff in detail, and do deep dives on important details.

There is a continuum between these extremes, and President Mezzatesta has been moving toward the Board-centric end. One factor affecting how Crestview should organize itself is how much Board members are willing and able to do. Another factor is determining the skill sets of Staff. Company operations will continue to be well-managed, with the emphasis on current and future capital projects.

## **Election Procedures**

President Frank Mezzatesta stated that election materials for this meeting were posted on Crestview's website, and proxies for the annual meeting were mailed to shareholders by both Crestview and Board candidates. Election Inspector Heidi Herpel from KHA Elections reported that after a count of those shareholders present and proxies collected, a quorum was attained to officially conduct the meeting (1,249.4 shares required, 1,403.46 received).

Discussion ensued regarding election and voting procedures. Jane Usher, corporate counsel, reported that the Board is elected annually per Crestview's bylaws. Ms. Usher explained why corporations use proxy ballots to help attain a quorum to conduct business, and to allow shareholders that cannot attend the meeting in person to have their voice heard. She further explained cumulative voting, and that ballots cast by shareholders at this meeting will supersede any proxy ballot previously mailed/turned in by a shareholder. Discussion ensued.

A request was made for cumulative voting to take place. On a motion by Felicia Schoenwald and seconded by Salvatore Santangelo, the shareholders in attendance unanimously approved the following:

**Resolved**, that voting for Board Members be counted cumulatively.

An option exists between using a voice or written ballot vote. On a motion made by Felicia Schoenwald and seconded by Katie Teague, the shareholders in attendance unanimously approved the following:

**Resolved**, that written ballot voting be used.

Further discussion ensued about voting; shareholders were reminded that instructions for completing the ballot are outlined on the reverse side of each ballot, and voters were reminded to vote for no more than five candidates.

Each of the nine candidates for the Board of Directors were given a three-minute window to give a candidate statement and entertain questions and provide answers to the shareholders in attendance.

Election Inspector Heidi Herpel, KHA Elections, announced that the election was closed at 8:17 p.m.

## Shareholder's Public Forum

Shareholders in attendance were able to ask questions of the Board. Heidi Hester commented that the meeting should have been advertised better, with the date, time, and location noted on the signs placed throughout the neighborhood. Director Mezzatesta noted that numerous announcements were mailed to shareholders, along with the meeting materials being posted well in advance on Crestview's website.

Christopher Ono stated that he would appreciate more extensive year-over-year financial statements, a budget, and cash flow forecast to be available to shareholders for review. Discussion ensued.

The Board thanked the shareholders present for their participation and feedback.

## Adjournment

On a motion made by Roger Chittum, seconded by Myrna Bennett, and approved unanimously by the shareholders present, the meeting was adjourned at 8:27 P.M.

Respectfully submitted,

Approved by,

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Alma Quezada, Vice-President

  
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Frank Mezzatesta, President

## Shareholders in Attendance

Araiza, Randall J/Sonya	Eklund, Rollo
Atkinson, Mark	Ennis, Christopher/Nancy
Atsinger, Edward	Erhart, Cheryl
Bennett, Myrna	F.M.H. Trust, The
Berman, Steven/Victoria	Fernandez - Trustee, Asia
Bessette, Jessica	Foss, Robert W/Catherine J
Cabral/Hernandez, Julio C/Anthony	Foster, Ronald J
Campuzano, Antonio	Frank, David
Chesser, Michael/Pearl	Frank, William A./Lynda
Chittum, Roger D/Susan Kovacs	Funfstuck - Trustee, Albert
Clarke, Cecilia A.	Gaiser, Dennis/Joan
Collins, Marcus/Kristin	Galarza, Jorge Antonio
Crosby, Craig M.	Goodman, Benjamin D/Mary R
Derr-Cohen Family Trust	Granard - Trustees, Ryan A/Theresa J
Douglas, Jeffrey	Hartman, Lorie
Draine, Cameron	Johnson, Allen/Deborah
Drews, Michael/Amy Elizabeth	Kasarjian, Janie

### Shareholders in Attendance (Continued)

Kerr, Maurice A./Carin D.	Rieger, Ronald
Lambert, Kimberly L	Roda, Gregory A.
Landa, Preston Arndt/Mara	Rolls, Michael Anthony
Lindsay, Janice	Rowland, Donald E/Linda J
Lingl, James P	Ryan, Patrick/Nora
Loffredo, Sandra J	Salzer, Nancy
Lopez-Trustees, Lane J./Sally J.	Santangelo, Salvatore/Edith
Lourenco, Steve/Laurie Wende	Schoenewald, Daniel/Felicia
Lowthorp, Douglas C./Jeanne R.	Seaboard Produce Distributors Inc.
Lucchese, David/Stacy	Searl, Linda
Lucier, Dennis	Silkey, David
Machlitt-Trusees, David/Lydia	Soliz, Robert/Josephine
Maloney, Michael	Soluk, George
Martens, David O'Quinn/Anja	Sommerhauser, Alan J/Catherine M
Maulhardt-Trustee, Jeffrey W.	Sonnenberg, Dean A./Deanna F.
Mc Groarty, Catherine	Spencer, Vern/Chard, Tom
McKenna, William P.	Starr, Richard/Frances
Megowan, Michael E	Stephenson, David M./Kimberly Marra
Mehlman - Trustees, Arthur/Gloria	Stockton, Richard/Leigh
Melton - Trustees, John R/Sandra S	Sutton, Christopher/Kelly
Mota, Shelby A/Jesse J	Tanita, Edna
Muro, Steven A/Adelaide M	Teague, Dana/Katherine
Muscarella, Thomas W/Diane	Temple, Thomas W/Cheryl M
Nelson, Leighton/Lynn	Ten Broek, John F
O'Donnell, Charles J.	Tokumoto/Shiroyama, Bruce/Ona
Omoto, Daniel/Veronica	Tranovich, Margaret
Ono/Hester, Christopher Y./Heidi A.	Waldron, Stephen/Marlys
Ortiz-Williams - Trustees, Jeremy R/Lorena S	Whatley, Barbara
Pachowicz, Mark	Whitlock, Renee
Payne, Andrew	Whitt, William J/Cheri K
Power, John	Wilstein - Trustees, Gary/Kathryn
Quezada, Alma/Reston, Craig	Winslow, Brett/Elizabeth
Rea-Trustees, David D./Glenda R.	Wisuri, Steven
Recharte/Coe, Luis M. Kimberly K.	Workens, Martin F.
Regnier, Georgianna	Young, Andrew M./Lynne A.
Rhule, Lavon O/Dalia Guizar	Zierhut, Kurt/Stephanie