

**Minutes of the Meeting**  
of the Board of Directors of  
Crestview Mutual Water Company  
January 28, 2025

**1. Convened Public Meeting**

The meeting was called to order by President Dave Stephenson on Tuesday, January 28, 2025, at 5:32 p.m. for an in-person meeting at the Hampton Inn, 50 W. Daily Drive, Camarillo, CA.

Attendance and Quorum

Directors Present:	Dave Stephenson – President Alma Quezada – Vice President Steven Muro – Secretary Frank Mezzatesta – Director
Directors Absent:	Laurie Bennett – Treasurer
Staff/Counsel Present:	Durrell McAdoo – Water System Superintendent Ann DeMartini – Business Consultant Lauri Marino– Office Manager

**2. Shareholders Public Forum**

Shareholder Edward Atsinger reported that he communicated with County of Ventura Supervisor Jeff Gorrell regarding the need to expedite the building of a new water well for Crestview Mutual Water Company. He said that Supervisor Gorrell's intent is to fast-track the process, as the Mountain Fire has increased the focus on this issue. Director Dave Stephenson noted that during the Company's review of this process, the location for a new well has been reduced to a few sites.

**CONSENT AGENDA**

**3. Minutes**

The minutes of the Regular Meeting and Executive Session of the Board of Directors of November 26, 2024 and December 17, 2024, were presented. On a motion made by Director Steven Muro and seconded by Director Alma Quezada, the Board approved with four ayes the following:

**Resolved**, that the minutes of the Regular Meeting and Executive Session of the Board of Directors of November 26, 2024 and December 17, 2024, be accepted as corrected.

## **INFORMATION ONLY**

### **4. Operations Report**

Superintendent Durrell McAdoo reported that Operations Staff are conducting winter operations. The repair to the well to waste line at Well 6 is in process, and the gate at the Treatment Plant will be repaired shortly. Hydrant maintenance and valve turning will occur in the next two months. Staff will continue to change out the few burned meters and endpoints that remain. Superintendent McAdoo noted that reservoir maintenance is due. This project is currently out for bid. Crestview continues to maintain an emergency generator at the booster station on Valley Vista Drive. Discussion ensued. Ann DeMartini will be looking at devices to protect the generators and reservoirs. Director Dave Stephenson noted that civil engineers MKN will conduct a study regarding Crestview's system, addressing infrastructure and upgrades. Discussion ensued.

### **5. Business and Financial Report**

Business Manager Ann DeMartini reported on the financial statements for December, 2024. Crestview sold more water than budgeted and over last year. 592 acre-feet remains to pump for the water year. Water sales are better than expected; normally Crestview has a loss at this time of year. The balance sheet is improving, with the Company on track to be under budget on expenses.

### **6. President's Report**

President Dave Stephenson reported on Well 7; Crestview is on track to complete a decision by the end of the first quarter of calendar year 2025. Part of the assessment conducted for the Company is the question of how many wells Crestview needs. Discussion ensued regarding the Well 7 and Well 8 projects. The Well 8 agreement is currently under review; discussion ensued regarding whether Crestview needs a third well. Further discussion ensued.

### **7. Adjournment**

On a motion made by Director Frank Mezzatesta, seconded by Director Alma Quezada, and approved with four ayes, the regular meeting was adjourned at 6:38 p.m.

### **Call to Order – Executive Session at 6:44 p.m.**

#### **1. Executive Closed Session**

The Board in Executive Closed Session discussed the following matters:

- Personnel Matters – No decisions were made; nothing to report.
- Well #7 Site Selection – No decisions were made; nothing to report.
- Third-Party Contracts – No decisions were made; nothing to report.

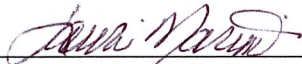
## 2. Adjournment of Executive Session

On a motion made by Director Frank Mezzatesta, seconded by Director Steven Muro, and approved with four ayes, the Executive Session was adjourned at 8:21 p.m.

### Shareholders in Attendance:

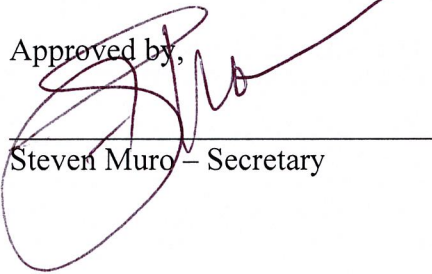
Edward Atsinger  
Roger Chittum  
Christopher Ono  
Mike Rolls

Submitted by,



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Lauri Marino – Office Manager

Approved by,



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Steven Muro – Secretary



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Dave Stephenson – President