

**Minutes of the Meeting**  
of the Board of Directors of  
Crestview Mutual Water Company  
February 20, 2020

**Convened Meeting**

The meeting was called to order by President Steven Gill on Thursday, February 20, 2020, at 3:59 p.m. at the Corporation office.

**Attendance and Quorum**

Directors Present: Steven Gill – President  
Sol Chooljian – Vice President  
Roger Whitlock – Secretary  
Doug Off – Treasurer  
Steve Lourenco – Director

Directors Absent: None

Staff/Counsel Present: Robert Eranio – Consulting General Manager  
Lauri Marino – Office Manager  
Gregory Patterson – Corporate Counsel: Musick, Peeler & Garrett

**Shareholder’s Public Forum**

The Board received comments and answered questions from shareholders regarding the upcoming annual shareholders meeting, materials pertaining to it, and meeting procedures. Shareholders present were Christine Cohen (La Patera Drive), Michael Derr (La Patera Drive), Alma Quezada (Lopaco Court), and Mike Rolls (Alviso Drive).

**Approval of Minutes**

The minutes of the January 28, 2020 meeting were presented. On a motion made by Sol Chooljian and seconded by Steve Lourenco, the Board approved with four ayes and one abstention the following:

**Resolved**, that the minutes of the meeting of the Board of Directors of January 28, 2020 be accepted as presented.

The minutes of the Executive Session of the meeting of January 28, 2020 were presented. On a motion made by Sol Chooljian and seconded by Steve Lourenco, the Board approved with four ayes and one abstention the following:

**Resolved**, that the minutes of the Executive Session of the meeting of the Board of Directors of January 28, 2020 be accepted as presented.

### **General Manager's Report**

Well #4/Well #6 – Well #4 is in “stand-by” as Staff attempts to save production capacity for summer peak demand days. Well #6 is currently supplying 100% of water system demands.

Crestview to Calleguas Intertie – Dry testing of the computer logic and electrical relays is complete. Once Calleguas gets approval from the State Water Resources Control Board to move water, wet testing will begin to verify that the intertie works correctly.

Well #7 Project Update – A hearing has been set for March 5, 2020 to allow County Staff to provide their report to the to the County's Planning Director. Draft permit conditions have been received, which are acceptable to Crestview. The project continues to proceed forward.

Well #8 Project Update – All departments at the City of Camarillo have reviewed the Conditional Use Permit Application. Staff expects a comment about the well building. The Ventura County Fire Department asked for and received clarification about both well projects.

Estates at Spanish Hills – Staff received plans for first home to be built on Lot #2. No work has been completed on water system improvements for the development.

SCADA System – Staff reported on the installation of an electrical cord on the SCADA master control panel at the office, which will allow a small generator to be connected to operate SCADA during PSPS events.

### **Monthly Financial Review**

The Company is in sound financial condition. Water sales will be below average for the months of January and February. A draft document of the reviewed financial statements has been prepared by Lindsay & Co. Certified Public Accountants. Once the report is finalized, it will be posted online and available at the annual shareholders meeting.

### **Annual Shareholders Meeting Draft Packet Review**

Discussion ensued about details within both packets. Candidate resumes will be on their own page. Candidate statement(s) must be received by close of business on March 2, 2020. Sol Chooljian suggested modifications to the meeting agenda; the Board agreed. The meeting will be held March 24, 2020, at the Las Posas Country Club at 6:00 p.m.

**Adjournment**

On a motion made by Sol Chooljian, seconded by Roger Whitlock, and approved unanimously, the regular meeting was adjourned at 5:00 p.m.

**Next Meeting**

The next meeting of the Board of Directors will be the Annual Shareholders Meeting, which will be held on Tuesday, March 24, 2020 at 6:00 p.m. at the Las Posas Country Club.

Submitted by,

  
Lauri Marino, Office Manager

Approved by,

  
Roger Whitlock, Secretary

 FOR  
Steven Gill, President