

Minutes of the Meeting
of the Board of Directors of
Crestview Mutual Water Company
March 25, 2025

1. Convened Public Meeting

The meeting was called to order by President Dave Stephenson on Tuesday, March 25, 2025, at 5:32 p.m. for an in-person meeting at the Hampton Inn, 50 W. Daily Drive, Camarillo, CA.

Attendance and Quorum

Directors Present:	Dave Stephenson – President Laurie Bennett – Treasurer Steven Muro – Secretary Frank Mezzatesta – Director
Directors Absent:	Alma Quezada – Vice President
Staff/Counsel Present:	Durrell McAdoo – Water System Superintendent Ann DeMartini – Business Consultant Lauri Marino – Office Manager

2. Shareholders Public Forum

Shareholder Ed Atsinger inquired if a location has been chosen for Well #7. Director Dave Stephenson noted that he will address this in his President's report. Another question was asked regarding water treatment using chloramines, a combination of chlorine and ammonia. Discussion ensued; chloraminated water is produced differently and Crestview's system is not currently set up to deliver chloraminated water to shareholders.

CONSENT AGENDA

3. Minutes

The minutes of the Regular Meeting and Executive Session of the Board of Directors of February 25, 2025 were presented. On a motion made by Director Laurie Bennett and seconded by Director Steven Muro, the Board approved with four ayes the following:

Resolved, the minutes of the Regular Meeting and Executive Session of the Board of Directors of February 25, 2025, be accepted as presented.

INFORMATION ONLY

4. Operations Report

Superintendent Durrell McAdoo reported that the clean up Well #6 is in process. Operations Staff are conducting winter operations. Annual hydrant maintenance and valve turning are in process. Discussion ensued regarding the water quality at Well 5.

5. Business Manager's Report

Business Manager Ann DeMartini reported that the County will cease keeping track of cross-connections within Crestview's service boundaries. Crestview is small enough to contract this task out. Ms. DeMartini and Superintendent McAdoo are working together to identify what to keep in house and what can be outsourced. Compliance takes effect July 1, 2025; at that time, a plan must be submitted. There are 109 devices installed in the district. Discussion ensued; it was determined that more information is needed. This topic will be brought back in April and May for further discussion.

Ms. DeMartini reported on the upcoming annual shareholder's meeting. The date has been pushed out to to determine the suitability of using an online voting system. Discussion ensued; if needed, Crestview can utilize a third party election inspector.

6. Treasurer's Report

Treasurer Laurie Bennett reported on the financial statements for February 2025. Ms. Bennett noted that Calleguas water was purchased earlier in the year than usual, at a higher volume due to dry weather. Lindsay & Company CPA has completed their review, and the financials will be made available on Crestview's website shortly.

7. President's Report

President Dave Stephenson reported on the status of confirming a location for Well #7. Cannon Engineering is engaged to complete their study in May; we are about two months behind the schedule shared in late 2024. The three sites, 191 Alviso Drive, 640 Fairway Drive, and the Las Posas Country Club are currently being assessed by Cannon. Their study will include site analysis, costs, water quality, and impacts on local residents. An indemnity agreement for residents within 600 feet is in process with Crestview's corporate counsel. Considerable discussion ensued. President Stephenson affirmed that the Board needs to satisfy all the shareholders and do what is best for everyone, not just a few shareholders. It was agreed that the analysis with Cannon should be expedited if possible.

8. Adjournment

On a motion made by Director Frank Mezzatesta, seconded by Director Laurie Bennett, and approved with four ayes, the regular meeting was adjourned at 6:34 p.m.

Call to Order – Executive Session at 6:51 p.m.

1. Executive Closed Session

The Board in Executive Closed Session discussed the following matters:

- Personnel Matters – The Board approved 9% of CY2024 salaries for the employer funding of Crestview’s 401(k) plan.
- Legal Matters – No decisions were made; nothing to report.
- Well #7 Site Selection – No decisions were made; nothing to report.
- Third-Party Contracts – The Board authorized Dave Stephenson to choose between two of the three contract proposals for information technology consulting services, which excludes SCADA. A correction was approved for the executive session minutes from the December 13, 2024 Board meeting.

2. Adjournment of Executive Session

On a motion made by Director Frank Mezzatesta, seconded by Director Laurie Bennett, and approved with four ayes, the Executive Session was adjourned at 8:39 p.m.

Shareholders in Attendance:

Ed Atsinger
Roger Chittum
Charles O’Dell
Kelly O’Dell
Christopher Ono

Submitted by,

Lauri Marino – Office Manager

Approved by,

Steven Muro – Secretary

Dave Stephenson – President