

Minutes of the Meeting
Of the Board of Directors of
Crestview Mutual Water Company
July 8, 2019

Convened Meeting

The meeting was called to order by President Steve Gill on Monday, July 8, 2019, at 4:00 p.m. at the Corporation office.

Attendance and Quorum

Directors Present: Steve Gill – President
Doug Off – Treasurer
Roger Whitlock – Secretary

Directors Absent: Sol Chooljian – Vice President

Others Present: Robert Eranio – General Manager
Lauri Marino – Office Manager
Gregory Patterson – Corporate Counsel: Musick, Peeler & Garrett
Heather O'Donnell – Corporate Engineer
Christine Cohen – Shareholder: La Patera Drive
Michael Derr – Shareholder: La Patera Drive
Steve Waldron – Shareholder: Avocado Place

Shareholder's Public Forum

Steve Waldron asked about the loan for Well #7 and the amount of principal and interest being paid by Crestview. Robert Eranio responded that the Company is paying a monthly payment of approximately \$16,000, with approximately \$6,800 in interest expense. He further asked about the adjudication lawsuit. Greg Patterson responded that Crestview shareholders do not need to respond to the suit individually.

Michael Derr (La Patera Drive) commented about the continuing presence of gophers at Crestview's Well #7 site (191 Alviso Drive) and the ongoing nuisance to neighboring residences. General Manager Robert Eranio reported that traps have caught three gophers. Mr. Derr insisted that Crestview consider hiring a pest control service to address the issue with chemicals.

Approval of Minutes

The minutes of the April 23, 2019 meeting were presented. On a motion made by Doug Off and seconded by Roger Whitlock, the Board approved with three ayes the following:

Resolved, that the minutes of the meeting of the Board of Directors of April 23, 2019 be accepted as presented.

The minutes of the Executive Session of the meeting of April 23, 2019 were presented. On a motion made by Roger Whitlock and seconded by Doug Off, the Board approved with three ayes the following:

Resolved, that the minutes of the Executive Session of the meeting of the Board of Directors of April 23, 2019 be accepted as presented.

The minutes of the May 28, 2019 meetings were presented. On a motion made by Roger Whitlock and seconded by Doug Off, the Board approved with three ayes the following:

Resolved, that the minutes of the meeting of the Board of Directors of May 28, 2019 be accepted as presented.

The minutes of the Executive Session of the meeting of May 28, 2019 were presented. On a motion made by Doug Off and seconded by Roger Whitlock, the Board approved with three ayes the following:

Resolved, that the minutes of the Executive Session of the meeting of the Board of Directors of May 28, 2019 be accepted as presented.

Monthly Financial Review

The financial statements for May 2019 were presented and discussed by the Board. All significant variances compared to budget were reviewed and explained by Staff. Robert Eranio reported that Water Sales – Account #3012 are under budget due to mild weather. Professional Fees – Account #6025 are over budget due to legal fees, particularly for the adjudication lawsuit and issues pertaining to the annual meeting. The budget needs to be adjusted for future professional fees; Staff will report back next month with revised figures.

General Manager's Report

108 Encino Avenue Hydrant Removal and Relocation – Robert Eranio reported that Diane Bovee (Encino Avenue) has granted Crestview permission to relocate the hydrant onto her property in the interest of safety in the event of a fire. Robert is working with the City to obtain permits to conduct the work. The City has strict insurance language that needs to be in place.

Well #7 Project Update – NPEDS permit – Crestview's discharge permit was approved. The HOA Architectural Committee summarily denied the project.

Natural Gas Generator: Treatment Plant – Delivery of the 150-kW natural gas generator is scheduled to be delivered this week. Operators are digging the necessary trenching.

County of Ventura Environmental Health Inspection – Crestview passed the Haz-Mat material handling inspection of all facilities with no deficiencies or corrective actions issued.

Adjournment

On a motion made by Doug Off, seconded by Roger Whitlock, and approved with three ayes, the regular meeting was adjourned at 4:25 p.m.

Next Meeting

The next meeting of the Board of Directors will be held on Tuesday, August 27, 2019 at 4:00 p.m. at the corporate yard office.

Submitted by,

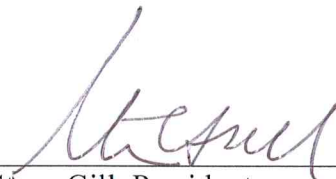


Lauri Marino, Office Manager

Approved by,



Roger Whitlock, Secretary



Steve Gill, President